



TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Archie Cunningham
Position: Chair, Board of Governors
Period Covered: July - August 2014

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.
** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel Date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodations	Meals	Other	Total
July 13/14	Peavine to Edmonton - Campus Alberta Meeting		\$ 433.63	\$ 237.00	\$87.00	\$14.10	\$ 771.73
July 30/14	Peavine to Grouard - Board Audit & Finance Committee Meeting		\$ 60.77				\$ 60.77
August 4/14	Peavine to Slave Lake - Meeting with MLA		\$ 170.98				\$ 170.98

Hospitality and working Sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Meals	Amount