



## TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

**Name:** Archie Cunningham

**Position:** Chair, Board of Governors

**Period Covered:** May - June 2014

### Travel

\* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel Date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodations	Meals	Other	Total
May 2/14	Peavine to Grouard - Audit & Finance Committee Meeting		\$ 59.71				\$ 59.71
May 6/14	Peavine to Grouard - Meeting with President		\$ 59.71				\$ 59.71
May 12/14	Peavine to Peace River - Board Meeting		\$ 153.82				\$ 153.82
Jun 6/14	Peavine to High Prairie - 2014 Convocation		\$ 48.58				\$ 48.58
Jun 13/14	Peavine to Slave Lake - Board Meeting		\$ 167.99				\$ 167.99
Jun 20/14	Peavine to Grouard - Meeting with President		\$ 59.71				\$ 59.71
Jun 25/14	Peavine to High Prairie - Board Orientation & Special Meeting		\$ 48.58				\$ 48.58

### Hospitality and working Sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Meals	Amount