



Northern Lakes College Executive Team Expense Report

Name: Robert LeSage, Vice-President, Corporate Services & Chief Finance Officer
Expenses Processed: May 1, 2014 to June 30, 2014

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other	Total
May 5/14	May 6/14	Legislative Compliance meeting - Edmonton			\$ 189.09	\$ 24.04		\$ 213.13
Jun 3/14	Jun 5/14	SBO meeting - Banff			\$ 346.46	\$ 19.85	\$ 19.60	\$ 385.91
Jun14/14	Jun 19/14	CAUBO meeting - Victoria, B.C.	\$ 457.01	\$ 94.00	\$ 869.74	\$ 129.29		\$ 1,550.04

Hospitality and working Sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Meals	Amount