



Northern Lakes College
Executive Team Expense Report

Name: Robert LeSage, Vice-President, Corporate Services & Chief Finance Officer
Expenses Processed: January 1, 2014 to February 28, 2014

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

| Travel date(s) | Destination and Rationale | Airfare | Other Transportation* | Accommodation | Meals | Other | Total |
|----------------------|---|---------|-----------------------|---------------|---------|---------|-----------|
| Jan 15/14 | Director Facilities Interviews - Slave Lake | | | | \$ 9.10 | | \$ 9.10 |
| Jan 29/ 14 Jan 31/14 | Travel to SBO Meeting in Edmonton | | | \$ 334.56 | | \$ 6.50 | \$ 341.06 |

Hospitality and working Sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College.

- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

| Date | Description and Rationale | Meals | Amount |
|-----------|---|-----------|-----------|
| Jan 30/14 | Dinner with recruitment candidate for Senior Director, Finance Services | \$ 163.85 | \$ 163.85 |