

TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage,

Position: Vice-President, Corporate Services & Chief Finance Officer

Period Covered: January and February 2015

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel Date(s)	Destination and Ration	ale Airfare	Other Transportation*	Accommodations	Meals	Other Total
•	Edmonton - Meeting A	.B				
	1/22/2015 Government		\$47.45	\$114.05	\$26.00	\$187.50
	1/23/2015 Edmonton - Meeting		\$47.45		\$41.00	\$88.45
	1/28/2015 Slave Lake - Meeting			\$147.72	2	\$147.72
	Athabasca - Meeting w	vith				
	1/29/2015 County of Athabasca &	AU	\$64.22		\$26.00	\$90.22
	2/2/2015 Slave Lake - Meeting		\$31.46		\$41.00	\$72.46
	Peace River -Power La	0				
	2/26/2015 Opening		\$42.38	\$159.00	\$26.00	\$227.38

Hospitality and working Sessions

- •Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College Staff pay for food and beverage or other related expenses for someone not employed by the College.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Meals	Gratuity Amount
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