

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.

Vision Statement

Northern Lakes College will be recognized as a first-choice community-based college with the most accessible programs and services in Alberta.



MINUTES
The Board of Governors
of Northern Lakes College

September 19, 2019

10:00 a.m.

Boardroom A, Peace River Campus, 8106 – 99 Avenue, Peace River, AB

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Ray Stern - <i>Public Member</i>	✓
Fern Welch - <i>Public Member</i>	✓
Inier Cardinal - <i>Public Member</i>	✓
Marie Dyck - <i>Public Member</i>	✓
Ernst Grach - <i>Public Member</i>	
Candice Calliou - <i>Public Member</i>	✓
Tim Murphy - <i>Faculty Association-Nominated Member</i>	✓
Rachel Ouellette - <i>Staff Association-Nominated Member</i>	✓
Gloria Fierro - <i>Student Nominated Member</i>	✓
Ann Everatt - <i>President and CEO</i>	✓
Staff	
Madeline McVey, <i>Vice President, Academic</i>	✓
Rob LeSage, <i>Vice President, Corporate Services and Chief Financial Officer</i>	✓
Bruce D’Sena, <i>Chief Information Officer</i>	✓
Diane Smith, <i>Executive Director, Student Services (via telephone)</i>	✓
Tracey Solcan, <i>Executive Assistant, Board of Governors</i>	✓

1. Opening:

1.1 Confirm Quorum: Quorum established.

1.2 Call to Order: The September 19, 2019 public meeting of the Board of Governors was called to order at 10:00 a.m. by Chair, Daniel Vandermeulen.

1.3 Conflict of Interest: Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

MOTION 007-19/20: That the agenda for the September 19, 2019 public meeting of the Board of Governors be adopted as presented.
Moved by Marie Dyck
CARRIED

2.2 Acceptance of Minutes

The August 29, 2019 minutes were reviewed for any errors or omissions.

MOTION 008-19/20: That the August 29, 2019 minutes of the public meeting of the Board of Governors be accepted as presented.
Moved by Ray Stern
CARRIED

3. Reports:

3.1 Chairmans' Report: Daniel Vandermeulen

The Board Chairs' Report was presented to the Board. Highlights include:

- Meeting with Minister Nicolaides, Ministry of Advanced Education
- 2019 Capping & Pinning
- 2019 Convocation
- High Prairie Campus Construction Meetings
- MacKinnon Panel Report

3.2 Presidents' Report: Ann Everatt

The Presidents' Report was presented to the Board. Highlights include:

- 2019/2020 Budget
- Meeting with Minister Nicolaides, Ministry of Advanced Education and NLC Board of Governors
- Meeting with Deputy Minister, Ministry of Advanced Education
- 2019 Annual General Meeting
- Meeting with Chief of Staff, Ministry of Advanced Education
- Trades Proposals
- Meeting with Rupertsland Institute, affiliate of Metis Nation of Alberta
- 2019 Convocation and Capping & Pinning
- Meeting with Assistant Deputy Minister, Ministry of Advanced Education
- Mandate Statement
- Meeting with Woodlands Operational Learning Foundation (WOLF) Board of Directors
- Meeting with MLA Todd Loewen
- Stakeholder Consultations
- Delegations to Council

3.3 High Prairie Campus Construction Committee Report: Ray Stern

The High Prairie Campus Construction Committee Report was presented to the Board. Highlights include:

- Build is on schedule and waiting for structural components
- Site servicing is complete
- High Prairie Campus Committee Terms of Reference were reviewed
- Meeting with Tolko
- Meeting with Driftpile First Nations regarding Plus One Site

3.4 Council of Community Education Committee Report: Ann Everatt

The Council of Community Education Committee schedule was spoken to by President Ann Everatt. There was no report provided as the first CCEC meeting is scheduled for October 2, 2019.

3.5 Risk Management Report: Robert LeSage

The Risk Management Report was presented to the Board.

3.6 Post-Secondary Collaborations: Ann Everatt

The Post-Secondary Collaboration Report was presented to the Board. Highlights include:

- Athabasca University
- Medicine Hat College
- University of Calgary Signing Agreement

3.7 Communication Plan

The Communication Plan was presented to the Board. Highlights include:

- Meetings with Members of the Legislative Assembly
- Meetings with Councils

3.8 50th Anniversary

President Ann Everatt spoke to Northern Lakes College upcoming 50th anniversary.

Committees

The Board broke away for committee meetings at 11:28 a.m.

Lunch: 12:30 p.m. -1:00 p.m.

The Board as a whole resumed meeting at 1:06 p.m.

6.1 Audit & Finance Committee Report

Ray Stern provided a report on the Audit & Finance Committee meeting. Highlights include:

- Accounts Receivables
- Campus Security
- Investments
- Survey

6.1.1 Disposal of Athabasca Parking Lot

Ray Stern spoke to recommendation to Board of Governors to dispose of NLC owned parking lot in Athabasca. NLC must obtain Order in Council and requires approval from Board of Governors to proceed with the same.

MOTION 009-19/20: To approve pursuit of Order in Council for the Northern Lakes College parking lot located in Athabasca.
Moved by Ray Stern
CARRIED

6.2 Programs & Services Committee Report

Fern Welch provided a report on the Programs & Services Committee meeting. Highlights include:

- Academic Upgrading
- 3 new Community Adult Learning Program (CALP) sites.

- Allied Health Department
- Primary Care Paramedic Program
- University of Calgary
- Application Status
- Counselling and Wellness

6.2.1 Appointees to Academic Council

MOTION 010-19/20: To approve appointment of Cyndy Lorincz, Sheri Rempel and Shona Hommy as regular members and Chris Montgomery-Hewitt, Brian Panasiuk, Eddie Sargent, Jennifer Palichuk and Ashley Oostvogels as alternate members to Northern Lakes College Academic Council.
Moved by Fern Welch.
CARRIED

6.3 Annual Report – 1st Reading

President Ann Everatt presented the 2018-2019 Northern Lakes College Annual Report to the Board of Governors for 1st reading

MOTION 011-19/20: To approve the 1st reading of the 2018-2019 Northern Lakes College Annual Report as presented.
Moved by Tim Murphy
CARRIED

6.4 Out of Country Travel Request - Uganda

President Ann Everatt presented an Out of Country Travel Request for a conference in Uganda.

MOTION 012-19/20: To approve the Out of Country Travel request for a conference held in Uganda for the International Federation of Social Workers.
Moved by Marie Dyck
CARRIED

6.5 Plus 2 Site Candidates

Chair, Daniel Vandermeulen, spoke to potential candidates for plus 2 site.

7. Policies:

7.1 Adoption Resolution for Free Speech Principles

President Ann Everatt presented the Adoption Resolution for Free Speech Principles to the Board of Governors for 1st reading. This Free Speech Resolution is an option to the Free Speech Policy requirement as put forth by the Ministry of Advanced Education. Discussion was held by the Board of Governors; pursuit of Free Speech Policy will occur to meet Ministry of Advanced Education requirements.

7.2 Academic Designation Policy

President Ann Everatt presented the Academic Designation Policy to the Board of Governors for 2nd reading.

MOTION 013-19/20: To approve the 2nd reading of the Academic Designation Policy as presented.
Moved by Tim Murphy

CARRIED

7.3 Respectful Workplace Policy

President Ann Everatt spoke to Respectful Workplace Policy and minor addition of definition terminology to the same.

MOTION 014-19/20: To approve the amendment of the Respectful Workplace Policy with addition of definition terminology as presented.

Moved by Fern Welch

CARRIED

8. Next Agenda:

The next meeting will be held in Slave Lake on October 24, 2019.

- Annual Report – 2nd Reading
- Free Speech Policy – 2nd Reading
- Academic Designation Policy – 3rd Reading

9. In Camera Session

No in camera session was required for the September 19, 2019 meeting.

10. Conclusion of Public Meeting

MOTION 015-19/20: To conclude the September 19, 2019 public meeting of the Board of Governors for Northern Lakes College.

Moved by Ray Stern

CARRIED

The meeting adjourned September 19, 2019 at 2:49 p.m.