



TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage

Position: Vice President, Corporate Services & CFO

Period Covered: September & October 2019

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
09/03/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ 15.00	\$ -	\$ 154.65
09/05/19 09/06/19	Meetings - Slave Lake & Grouard	\$ -	\$ 267.76	\$ -	\$ 71.00	\$ -	\$ 338.76
09/09/19 09/11/19	Meetings - Grouard	\$ -	\$ 267.76	\$ -	\$ 45.00	\$ -	\$ 312.76
09/16/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ 15.00	\$ -	\$ 154.65
09/18/19 09/19/19	Meetings - Peace River	\$ -	\$ 395.86	\$ 124.26	\$ 41.00	\$ -	\$ 561.12
09/24/19	Meetings - Slave Lake & Grouard	\$ -	\$ 267.76	\$ -	\$ 45.00	\$ -	\$ 312.76
09/27/19	Meetings - Slave Lake	\$ -	\$ -	\$ 132.98	\$ -	\$ -	\$ 132.98
10/03/19 10/04/19	Meetings - Loon River, Peerless Lake & Slave Lake	\$ -	\$ 139.66	\$ 132.98	\$ 56.00	\$ -	\$ 328.64
10/07/19 10/10/19	Meetings - Grouard & High Prairie	\$ -	\$ 305.56	\$ -	\$ 30.00	\$ -	\$ 335.56
10/16/19 10/18/19	Meetings - Grouard & High Prairie	\$ -	\$ 286.66	\$ -	\$ 30.00	\$ -	\$ 316.66
10/21/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ 15.00	\$ -	\$ 154.65
10/23/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ 41.00	\$ -	\$ 180.65
10/24/19	Meetings - Slave Lake	\$ -	\$ -	\$ 140.61	\$ -	\$ -	\$ 140.61
10/25/19 10/30/19	Meetings - Ottawa	\$ -	\$ 191.10	\$ 118.56	\$ 200.00	\$ 39.00	\$ 548.66

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total
9/27/19	Hosting: Meeting in Slave Lake	\$ 540.00	\$ -	\$ 540.00
10/16/19	Hosting: High Prairie Campus Construction Committee	\$ 236.25	\$ -	\$ 236.25