



Board Communication Policy

This document is the parent policy for any College procedures or regulations. Questions regarding this policy are to be directed to the identified Policy Administrator.

Policy Statement:

The Board of Governors will maintain effective communications with and for its publics.

Sponsor:	Governance
Policy Owner:	Board of Governors
Policy Administrator:	President & CEO
Approved By:	Board of Governors
Approval Date:	December 15, 2016
Effective Date:	December 15, 2016

Objective:	N/A
Guidelines:	<ol style="list-style-type: none"> 1. Board members shall maintain the confidentiality of privileged information. 2. The Board Chair or the President or their designates are the official spokespersons for the College. 3. Communications to the public shall be clear, timely, and accurate. 4. Beyond formal meetings of the Board, Board members shall respect formal communication channels and shall direct any comment regarding staff, to the President. 5. Building and maintaining public support and confidence in the College is an important focus of Board communications. All members of the Board will speak with “one voice” in communicating decisions of the Board. 6. The Board encourages College stakeholders to provide constructive feedback which will enhance and improve academic and service quality.
Definitions:	N/A

Related Northern Lakes College Documents:	General – College Communications – Accolades and Complaints Procedure
Related External Information:	N/A
Stakeholders Consulted:	Senior Leadership Team: Dec 2016 Senior Management Team: Dec 2002; Nov, 2008; Dec 2011
Next Review Date:	December 15, 2021

Revision History:	January 1998: New January 2006 November 2008 January 2012 December 15, 2016 February 24, 2020: New template
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