



Admissions Policy

This document is the parent policy for any College procedures or regulations. Questions regarding this policy are to be directed to the identified Policy Administrator.

Policy Statement:

The Board of Governors of Northern Lakes College is committed to ensuring that all qualified students are given fair and reasonable admission to College programs and courses.

Sponsor:	Student Services
Policy Owner:	Executive Director, Student Services
Policy Administrator:	Executive Director, Student Services
Approved By:	Board of Governors
Approval Date:	January 24, 2019
Effective Date:	January 24, 2019

Objective:	N/A
Guidelines:	<ol style="list-style-type: none"> 1. The principle of 'first to come qualified, first-served' applies to all students who meet program admission requirements. 2. Admission requirements will be established in response to education and industry standards; meeting these admission requirements provides students with a reasonable opportunity to successfully complete the program. Admissions standards will be set by individual programs and approved by the Deans' Council. 3. The College recognizes the importance of each student having a financial plan and resources in place as a critical success factor in program completion. As such, it is acknowledged that students are responsible for making their own arrangements for funding for their tuition and other fees incurred. 4. Admission to oversubscribed programs may be limited if resources are not available to create new spaces in a timely manner. 5. The College reserves the right to determine program delivery sites based on anticipated enrollment numbers; resources for undersubscribed locations in particular may be re-allocated to locations with high demand.
Definitions:	N/A

Related Northern Lakes College Documents:	Student Services – Admissions Procedure
Related External	Alberta Post-Secondary Learning Act

Information:	
Stakeholders Consulted:	Academic Council: Dec 12, 2018 Policy Review Committee: Jan 15, 2019 Senior Management Sub-Committee: Jun 28, 2011
Next Review Date:	January 24, 2024
Revision History:	September 20, 2011: New January 24, 2019 February 25, 2020: New template