

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.

Vision Statement

Northern Lakes College will be recognized as a first-choice community-based college with the most accessible programs and services in Alberta.



MINUTES
The Board of Governors
of Northern Lakes College

March 19, 2020

1:30 p.m.

Teleconference

Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	√
Ray Stern, <i>Public Member</i>	√
Vacant, <i>Public Member</i>	
Inier Cardinal, <i>Public Member</i>	
Marie Dyck, <i>Public Member</i>	√
Ernst Grach, <i>Public Member</i>	√
Candice Calliou, <i>Public Member</i>	
Tim Murphy, <i>Faculty Association Nominated Member</i>	√
Rachel Ouellette, <i>Staff Association Nominated Member</i>	
Vacant, <i>Student Nominated Member</i>	√
Kelsey Gladue, <i>Student Nominated Member</i>	√
Ann Everatt - <i>President & CEO</i>	√
Staff	
Bruce D'Sena, <i>Chief Information Officer</i>	
Diane Smith, <i>Executive Director, Student Services</i>	
Glenn Mitchell, <i>Vice President, Academic</i>	√
Sergey Semagin, <i>Executive Director, Finance Services</i>	√
Dana Hynes, <i>Executive Director, Human Resources and Health & Safety</i>	√
Tracey Solcan, <i>Executive Assistant, Board of Governors</i>	√

1. Opening:

1.1 Call to Order: The March 19, 2020 public meeting of the Board of Governors was called to order at 1:32 p.m. by Chair, Daniel Vandermeulen.

1.2 Confirmation of Quorum: Quorum established.

1.3 Conflict of Interest Declaration: Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

Due to recent circumstances surround COVID-19, the public meeting of the Board of Governors will not be in standard form. The agenda will consist of discussion regarding COVID-19 and measures Northern Lakes College is taking to ensure the safety of students and staff and 1st reading of the 2020/2021 budget.

COVID-19 Response Plan

President Ann Everatt spoke to Northern Lakes College response plan for COVID-19. Northern Lakes College went in to action with Emergency Preparedness and Response Committee with twice daily meetings. Actions were made based on ongoing communications with the Ministry and information available at the time from the Government of Alberta. At the time of this meeting, post-secondary institutions are to continue course delivery but cease face-to-face offerings. Communication was had with the Ministry of Advanced Education regarding remote and rural campuses and the concern of computer and internet access for students. Accommodations will be provided to students to the best of the ability of Northern Lakes College. All open campuses, recreational facilities, and cafeteria are closed and seating is restricted to accommodate social distancing parameters. Staff are working from home and Northern Lakes College has experienced some exceptional circumstances in recent days. Pre-emptive measures have been taken regarding campus circumstances and has closed affected campus for 48 hours which will be followed by an intensive clean. Local First Nation communities are establishing barricades with more considering the same. Affected instructors have been directed to work from home but will continue to support students.

Students requiring campus attendance to receive instruction are being tracked with the Information Technology department working on access to courses from their cellular devices.

Daily communications are being issued to students and staff and are being advised to comply with direction issued from Alberta Health Services.

President Ann Everatt made a recommendation to the Board of Governors that in the event Northern Lakes College is required to close facilities per direction from the Ministry of Advanced Education that permanent staff shall remain on payroll with assurance that this shall extend to June 30, 2020.

Motion 065-19/20: That permanent staff of Northern Lakes College remain on payroll with assurance that this shall extend to June 30, 2020.
Moved by Tim Murphy
CARRIED

Expenditure Target Budget – Budget Impact Statement

President Ann Everatt spoke to expenditure target budget and revenue targets as issued by the Ministry of Advanced Education. Impact to students was discussed, some of which is a province-wide concern. Adherence to Ministry of Advanced Education targets will impact students of Northern Lakes College communities. 2020-2021 budget was balanced in accordance with targets issued by Ministry. Discussion was held by Board of Governors regarding inclusion of statements displaying impact of budget targets on students, staff, and communities.

Motion 066-19/20: That the 1st reading of the 2020-2021 budget be accepted as presented by the Board of Governors.
Moved by
CARRIED

Chair, Daniel Vandermeulen, proposed a 5% reduction on honoraria and stipend for Board of Governors in addition to adapting to supported distance governance model following completion of this March 19, 2020 meeting. Travel reduction will occur by modifying meeting schedules to accommodate fewer in-person meetings.

Motion 067-19/20: That the Board of Governors accept a reduction of 5% in honoraria and stipend effective following conclusion of the March 19, 2020 meeting. The Honoraria Policy will be amended to reflect the same.
Moved by Ray Stern
CARRIED

7. Next Agenda:

The next meeting will be held in Grouard on March 19, 2020.

- 2019 – 2020 Budget – 2nd Reading

8. In Camera Session

No in camera session was required for the March 19, 2020 public meeting of the Board of Governors.

9. Conclusion of Public Meeting

Motion 068-19/20: To conclude the March 19, 2020 public meeting of the Board of Governors for Northern Lakes College.
Moved by Ray Stern
CARRIED

The public meeting of the Board of Governors adjourned March 19, 2020 at 3:14 p.m.