

#### Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.

#### Vision Statement

Northern Lakes College will be recognized as a first-choice community-based college with the most accessible programs and services in Alberta.



## MINUTES The Board of Governors of Northern Lakes College

---

April 9, 2020

1:30 p.m.

Teleconference

---

### Present:

Governors	
Daniel Vandermeulen - <i>Public Member (Chair)</i>	✓
Ray Stern, <i>Public Member</i>	✓
Vacant, <i>Public Member</i>	
Inier Cardinal, <i>Public Member</i>	✓
Marie Dyck, <i>Public Member</i>	✓
Ernst Grach, <i>Public Member</i>	✓
Candice Calliou, <i>Public Member</i>	✓
Tim Murphy, <i>Faculty Association Nominated Member</i>	✓
Rachel Ouellette, <i>Staff Association Nominated Member</i>	
Kelsey Gladue, <i>Student Nominated Member</i>	✓
Patrick Meneen, <i>Student Nominated Member</i>	✓
Ann Everatt - <i>President &amp; CEO</i>	✓
Staff	
Bruce D'Sena, <i>Chief Information Officer</i>	✓
Diane Smith, <i>Executive Director, Student Services</i>	✓
Glenn Mitchell, <i>Vice President, Academic</i>	✓
Sergey Semagin, <i>Executive Director, Finance Services</i>	✓
Tracey Solcan, <i>Executive Assistant, Board of Governors</i>	✓
Guests	
Dana Hynes, <i>Executive Director, Human Resources and Health &amp; Safety</i>	✓

### 1. Opening:

**1.1 Call to Order:** The April 9, 2020 public meeting of the Board of Governors was called to order at 1:30 p.m. by Chair, Daniel Vandermeulen.

**1.2 Confirmation of Quorum:** Chair, Daniel Vandermeulen role called for confirmation of quorum. Quorum was established.

## 2. Consent Items:

### 2.1 Adoption of Public Meeting Agenda

The April 9, 2020 agenda for the Board of Governors meeting was reviewed.

**Motion 069-19/20:** That the agenda for the April 9, 2020 public meeting of the Board of Governors be adopted with the removal of 4.1 2020-2021 Budget – 2<sup>nd</sup> Reading and switching 3.4 Post-secondary Collaborations and 3.5 Investment Management Agreement.  
Moved by Ray Stern  
CARRIED

**2.2 Conflict of Interest Declaration:** Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

### 2.3 Approval of Public Meeting Minutes

#### 2.3.1 Acceptance of Minutes

The February 20, 2020 minutes for the Board of Governors meeting were reviewed for errors or omissions.

**Motion 070-19/20:** That the February 20, 2020 minutes of the public meeting of the Board of Governors be accepted as presented.  
Moved by Ray Stern  
CARRIED

#### 2.3.2 Acceptance of Minutes

The March 19, 2020 minutes for the Board of Governors meeting were reviewed for errors or omissions.

**Motion 071-19/20:** That the March 19, 2020 minutes of the public meeting of the Board of Governors be accepted as presented.  
Moved by Ray Stern  
CARRIED

## 3. Reports:

### 3.1 Chairmans' Report

The Chairmans' Report was presented to the Board of Governors by Chair, Daniel Vandermeulen. Highlights include:

- Meeting with Minister of Advanced Education, Provincial Bargaining Coordination Office and post-secondary organizations
- Meeting with Board of Governors Chairs of Northern Colleges
- Future meetings and discussion with Ministry of Advanced Education and sister post-secondary institutions are forthcoming.

### 3.2 Presidents' Report

The Presidents' Report was presented to the Board of Governors by President Ann Everatt. Highlights include:

- Communications with Ministry of Advanced Education
- Communications with Portage College

### 3.3 COVID-19

President Ann Everatt presented a report on COVID-19 as it affects Northern Lakes College and items related to the same. Highlights include:

- Limited staff on campus; classified as essential or required to complete work tasks
- All staff able to work-from-home, have been set up to do so
- Maintaining communication and connection with staff
- Students have been accommodated and IT Department has gathered devices for distribution to ensure no interruption of learning
- Communicating with AlbertaWorks to address student concerns
- On-campus protocols and preventative measures

### 3.4 Investment Management Agreement

President Ann Everatt provided the Board of Governors with information related to the new Investment Management Agreement put forth by the Ministry of Advanced Education. Highlights include:

- Submission date has been adjusted from April 30, 2020 to May 30, 2020
- Performance Based Funding
- Communications are ongoing regarding to targets identified

### 3.5 Post-Secondary Collaborations

The Post-Secondary Collaboration Report was presented to the Board of Governors by President Ann Everatt. Highlights include:

- Medicine Hat College – virtual open house
- Grande Prairie Regional College
- Lakeland College
- Portage College

## 4. Next Agenda:

The next meeting will be held via teleconference on April 23, 2020.

- 2019 – 2020 Budget – 2<sup>nd</sup> Reading
- Northern Lakes College Student Association Financial Statements

## 5. In Camera Session

The Board of Governors will move in camera to discuss items related to personnel.

**Motion 072-19/20:** To approve the public meeting of the Board of Governors to discuss items related to personnel.  
Moved by Ray Stern  
CARRIED

The Board of Governors broke away for in camera session at 2:41 p.m.

**Motion 073-19/20:** To approve the public meeting of the Board of Governors to break from in camera session.  
Moved by Marie Dyck  
CARRIED

The Board of Governors broke from in camera session at 3:05 p.m.

**6. Conclusion of Public Meeting**

**Motion 074-19/20:** To conclude the April 9, 2020 public meeting of the Board of Governors for Northern Lakes College.  
Moved by Marie Dyck  
CARRIED

The public meeting of the Board of Governors adjourned April 9, 2020 at 3:07 p.m.