

Mission Statement

With respect for cultures and the needs of communities, Northern Lakes College provides quality educational programs and services which enable adults to continue their education, to improve their employment opportunities, and to enhance their quality of life.

Vision Statement

Northern Lakes College will be recognized as a first-choice community-based college with the most accessible programs and services in Alberta.



MINUTES The Board of Governors of Northern Lakes College

Thursday, May 21, 2020

1:00 p.m.

Teleconference

Present:

Governors	
Daniel Vandermeulen, <i>Public Member (Chair)</i>	✓
Candice Calliou, <i>Public Member</i>	✓
Inier Cardinal, <i>Public Member</i>	-
Marie Dyck, <i>Public Member</i>	✓
Ray Stern, <i>Public Member</i>	✓
Vacant, <i>Public Member</i>	-
Vacant, <i>Public Member</i>	-
Tim Murphy, <i>Faculty Association Nominated Member</i>	✓
Rachel Ouellette, <i>Staff Association Nominated Member</i>	-
Kelsey Gladue, <i>Student Nominated Member</i>	-
Patrick Meneen, <i>Student Nominated Member</i>	✓
Ann Everatt, <i>President & CEO</i>	✓
Staff	
Glenn Mitchell, <i>Vice President, Academic</i>	✓
Diane Smith, <i>Executive Director, Student Services</i>	✓
Sergey Semagin, <i>Executive Director, Finance Services</i>	✓
Bruce D'Sena, <i>Chief Information Officer</i>	✓
Tracey Solcan, <i>Executive Assistant, President & CEO and Board of Governors</i>	✓

1. Opening:

1.1 Call to Order: The May 21, 2020 public meeting of the Board of Governors was called to order at 1:02 p.m. by Chair, Daniel Vandermeulen.

Chair, Daniel Vandermeulen noted the recent acceptance of the resignation of Board of Governors Public Member Ernst Grach.

1.2 Confirmation of Quorum: Chair, Daniel Vandermeulen roll called for confirmation of quorum. Quorum was established.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

The May 21, 2020 agenda for the Board of Governors meeting was reviewed.

Motion 086-19/20: That the agenda for the May 21, 2020 public meeting of the Board of Governors be adopted as presented.
Moved by Marie Dyck
CARRIED

2.2 Conflict of Interest Declaration: Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

2.3 Approval of Public Meeting Minutes

The April 23, 2020 minutes for the Board of Governors meeting were reviewed for errors or omissions.

Motion 087-19/20: That the April 23, 2020 minutes of the public meeting of the Board of Governors be accepted as presented.
Moved by Ray Stern
CARRIED

3. Reports:

3.1 Chairmans' Report

The Chairmans' Report was presented to the Board of Governors by Chair, Daniel Vandermeulen.

Highlights include:

- High Prairie Campus Construction Committee Meeting
- Meetings with Members of the Legislative Assembly
- Council of Community Education Committee
- Meeting with Minister of Advanced Education
- Meeting with Lakeland College and Portage College
- Post-secondary system review

3.2 Presidents' Report

The Presidents' Report was presented to the Board of Governors by President Ann Everatt.

Highlights include:

- Alberta Relaunch Plan & development of plan for NLC
- Meeting with Ministry of Health and sister institutions
- Accountability report deadlines have been extended
- Meeting with Portage College
- Meeting with Lakeland College
- Council of Community Education Committee – economic engagement
- Meetings with Ministry of Advanced Education

3.3 High Prairie Campus Construction Committee

The High Prairie Campus Construction Committee was presented to the Board of Governors for information by Ray Stern. Highlights include:

- Meeting on May 8, 2020; project is on time and under budget

3.4 Council of Community Education Committee Report

The Council of Community Education Committee Report was presented to the Board of Governors by President Ann Everatt. Highlights include:

- Online offerings
- Community engagement

Draft minutes for the Council of Community Education Committee meeting from April 29, 2020 were reviewed.

New bylaws for the Council of Community Education Committee were reviewed.

3.5 Risk Management Report

The Risk Management Report was presented to the Board of Governors by President Ann Everatt.

- COVID-19 mitigation and relaunch strategies

3.6 Post-Secondary Collaborations

The Post-Secondary Collaboration Report was presented to the Board of Governors by President Ann Everatt. Highlights include:

- Lakeland College
- Portage College
- Alberta Federation of Rural Colleges

Discussion was held by members of the Board of Governors regarding support and development of the Alberta Federation of Rural Colleges.

Motion 088-19/20: That the Northern Lakes College Board of Governors approve, in principal, the Alberta Federation of Rural Colleges.
Moved by Ray Stern
CARRIED

3.7 Communication Plan

The Communication Plan was presented to the Board of Governors by President Ann Everatt. The Communication Plan has been placed on hold in lieu of restrictions related to current circumstances related to COVID-19.

3.8 50th Anniversary

President Ann Everatt spoke to Northern Lakes College 50th anniversary. Highlights include:

- Delay of 50th Anniversary Celebrations due to COVID-19 restrictions
- Development of 50th Anniversary book continues

3.9 2020-2021 Program Enrollment Plan

Executive Director, Diane Smith and Vice President, Academic Glenn Mitchell provided the Board of Governors with information as it pertains to the 2020-2021 Program Enrollment Plan. Marketing campaigns and social media engagement regarding Supported Distance Learning and Supported Distance Teaching models have been disseminated. A reduction in applications has occurred due to COVID-19 and economic concerns.

4. Business:

4.1 Investment Management Agreement

President Ann Everatt provided the draft of the Investment Management Agreement to the Board of Governors. Northern Lakes College Mandate Statement is included within the Investment Management Agreement. Unmet targets will result in a loss of funding from the Ministry of Advanced Education.

4.2 Audit & Finance Committee Report

Marie Dyck, Chair, Audit & Finance Committee provided a report to the Board of Governors. Highlights include:

- Reduction in operating budget for 2020-2021 budget
- Moosehorn Lodge and Employee Engagement have been tabled until the Fall

4.2.1 2020-2021 Capital & Operating Budget – 3rd & Final Reading

Motion 089-19/20: To approve the third and final reading of the 2020-2021 Operating Budget.
Moved by Marie Dyck
CARRIED

Motion 090-19/20: To approve the third and final reading of the 2020-2021 Capital Budget.
Moved by Marie Dyck
CARRIED

4.3 Programs & Services Committee Report

Ray Stern, Chair, Programs & Service Committee provided a report to the Board of Governors. Highlights include:

- Student Satisfaction Survey

Motion 091-19/20: To approve the termination of the Addiction Services Worker Certificate Program.
Moved by Ray Stern
CARRIED

4.4 Board of Governors Work Plan

President Ann Everatt spoke to the work plan and schedule for the Northern Lakes College Board of Governors for 2020-2021. The addition of a meeting August 20, 2020 will be placed on the work plan.

Motion 092-19/20: To approve the 2020-2021 Board of Governors workplan and schedule.
Moved by Tim Murphy
CARRIED

6. Policies:

6.1 Development of College Policy Policy

President Ann Everatt spoke to the cancellation of the Development of College Policy Policy. The policy has been merged in to the Governance Policy.

MOTION 093-19/20: To approve the cancellation of the Development of College Policy Policy as presented.

Moved by Tim Murphy
CARRIED

6.2 Governance Policy

President Ann Everatt spoke to renewal and reaffirmation of the Governance Policy and amendments to the same. The Development of College Policy Policy and Governance Policy have been merged.

MOTION 094-19/20: To approve the reaffirmation and amendments of the Governance Policy as presented.

Moved by Marie Dyck
CARRIED

6.3 Board and Officer Indemnification Policy

President Ann Everatt spoke to renewal and reaffirmation of the Board and Officer Indemnification Policy and minor amendments to the same.

MOTION 095-19/20: To approve the reaffirmation of the Board and Officer Indemnification Policy as presented.

Moved by Ray Stern
CARRIED

7. Next Agenda

The next meeting will be held via teleconference/videoconference on June 18, 2020.

8. In Camera Session

No in camera session was required for the May 21, 2020 meeting of the Board of Governors.

9. Conclusion of Public Meeting

MOTION 096-19/20: To conclude the May 21, 2020 public meeting of the Board of Governors for Northern Lakes College.

Moved by Tim Murphy
CARRIED

The public meeting of the Board of Governors adjourned May 21, 2020 at 3:17 p.m.