



**Northern Lakes College Board of Governors
Public Meeting Minutes**

March 17, 2021

Collaborate

Governors	
Daniel Vandermeulen, <i>Public Member (Chair)</i>	✓
Glenn Mitchell, <i>President & CEO</i>	✓
Ray Stern, <i>Public Member (Vice Chair)</i>	✓
Tim Murphy, <i>Faculty Association Nominated Member</i>	✓
Kyle Paulson, <i>Staff Association Nominated Member</i>	✓
Kayla French, <i>Student Nominated Member</i>	✓
Patrick Meneen, <i>Student Nominated Member</i>	✓
Resource Team	
Faisal Arain, <i>Vice President, Academic</i>	✓
Sergey Semagin, <i>Executive Director, Finance Services</i>	✓
Dana Hynes, <i>Executive Director, Human Resources and Health & Safety</i>	✓
Tracey Solcan, <i>Executive Assistant, President & CEO and Board of Governors</i>	✓

1. Opening:

1.1 Call to Order: The March 17, 2021 public meeting of the Board of Governors was called to order at 1:00 p.m. by Chair, Daniel Vandermeulen.

Northern Lakes College respectfully acknowledges that we are located on Treaty 8 territory, and Métis Nation of Alberta Regions 5 and 6, traditional lands of First Nations and Métis Peoples.

1.2 Confirmation of Quorum: Chair, Daniel Vandermeulen roll called for confirmation of quorum. Quorum was established.

2. Consent Items:

February 22, 2021 the following motion was made and unanimously supported by the Board of Governors as a whole via e-mail and therefore shall be reflected in the minutes of the March 17, 2021 meeting for transparency.

Motion 046-20/21 To approve the tender for \$258,263 plus GST for chiller replacement at the Slave Lake Campus and authorize the President to sign for the same which exceeds his signing authority.
Moved by Tim Murphy
CARRIED

March 9, 2021 the following motion was made and unanimously supported by the Board of Governors as a whole via e-mail and therefore shall be reflected in the minutes of the March 17, 2021 meeting for transparency.

Motion 047-20/21 To approve waiving of the application fee for all programs for the day of April 14, 2021 as part of the Virtual Open House promotional event.
Moved by Kayla French
CARRIED

2.1 Adoption of Public Meeting Agenda

The March 17, 2021 agenda for the Board of Governors meeting was reviewed.

Motion 048-20/21 That the agenda for the March 17, 2021 public meeting of the Board of Governors be adopted as presented.
Moved by Ray Stern
CARRIED

2.2 Conflict of Interest Declaration: Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

2.3 Approval of Public Meeting Minutes

The February 17, 2021 minutes for the public meeting of the Board of Governors were reviewed for errors or omissions.

Motion 049-20/21 The February 17, 2021 minutes of the public meeting of the Board of Governors be accepted as presented.
Moved by Kyle Paulson
CARRIED

3. 2021-2022 Budget – First Reading

Executive Director, Finance Services Sergey Semagin presented the first reading of the 2021-2022 budget to the Audit & Finance Committee which the Board of Governors attended as a whole. Highlights include:

- Introduction of the Government of Alberta 2021-2022 budget in to Alberta Legislature on February 25, 2021
- 6.2% sector-wide decrease in operating support across the sector
- Instruction, Academic and Student Support remains at 51% of overall expenses as per budget and is at 57% when amortization is excluded
- Operating budgets were presented with a 3.3% reduction
- Capital budget includes four main areas of spending; new infrastructure, infrastructure renewal, equipment and information technology

Motion 050-20/21 To approve the first reading of the 2021-2022 operating budget as presented to the Board of Governors.
Moved by Ray Stern
CARRIED

Motion 051-20/21 To approve the first reading of the 2021-2022 capital budget as presented to the Board of Governors.
Moved by Ray Stern
CARRIED

4. Reports:

4.1 Chairman's Report

The Chairman's Report was presented to the Board of Governors by Chair, Daniel Vandermeulen. Highlights include:

- Alberta 2030 is not complete
- Meeting with Minister of Advanced Education and Presidents
- Interview for 50th Year book
- Upcoming meeting with Minister of Advanced Education and Presidents

4.2 Presidents' Report

The Presidents' Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Activity Update
- Two members of the Board of Governors terms have ended
- 2021-2022 budget completed first reading today
- Fox Creek campus is open
- League for Innovation Conference

4.3 High Prairie Campus Construction Committee Report

The High Prairie Campus Construction Committee was presented to the Board of Governors for information by Ray Stern. Highlights include:

- Vale repair is underway
- Restructuring of committee is underway to guide Plus One Series

4.4 Council of Community Education Committee Report

The Council of Community Education Committee report was presented orally to the Board of Governors for information. The next meeting of the Council of Community Education Committee is scheduled for April 27, 2021. Highlights include:

- Speaker Kendal Netmaker
 - Indigenous Entrepreneurship
 - World-Class Brand
 - Indigenous Leadership/The Leader Within
 - Indigenous Diversity & Inclusion
 - Indigenous Economic Development & Prosperity
 - Storytelling Secrets/Speak Like A Leader
- Chief Clarence Louie
 - Half-day Workshop
 - Workshop; topic to be determined

4.5 Risk Management Report

President Glenn Mitchell presented the Risk Management Report orally to the Board of Governors for information. Highlights include:

- COVID-19 and the effect on Fall 2021 with guidance from the Ministry of Advanced Education
- High Level Campus
- Atikameg Campus
- Alberta 2030

4.6 Collaborations Report

President Glenn Mitchell provide the Collaborations report orally to the Board of Governors for information. President Mitchell spoke to current space allocated for use at the Grouard campus for Kapawe’no First Nation School. Discussion was held by the Board of Governors regarding a request put forth from the First Nation for an increase in space. The Board of Governors discussed and supported the request from Kapawe’no First Nation School, pursuit of a long-term lease agreement including request for compensation for use of campus space.

Discussion was held regarding Northern Lakes College offering programs services outside of our designated service region. The Board of Governors supported this as it remains in alignment with the vision to be the first-choice community-based college with the most successful programs and services in *Alberta*.

4.7 Media, Communications, & External Relations Report

President Glenn Mitchell provided the Media, Communications & External Relations report orally to the Board of Governors for information. Highlights include:

- 50th Year book

5. Policies

5.1 Management of Endowment and Special Purpose Funds Policy

Executive Director, Finance Services Sergey Semagin spoke to the Management of Endowment and Special Purpose Funds Policy and minor amendments to include an objective statement and modifications to the policy to ensure reflection of current practices.

Motion 052-20/21 To approve the reaffirmation of the Management of Endowment and Special Purpose Fund Policy as presented.
Moved by Ray Stern
CARRIED

6. Next Agenda

The next meeting will be held via Collaborate on Wednesday, April 21, 2021.

Addition to the agenda:

- 2021-2022 Budget – Second Reading
- Northern Lakes College Student Association Financial Statements

7. In-Camera Session

Members of the Executive Team exited the meeting for the in-camera session to proceed.

Motion 053-20/21 To approve the Board of Governors to go in-camera to discuss a legal recommendation.
Moved by Kyle Paulson
CARRIED

Motion 054-20/21 To approve the Board of Governors to exit in-camera to discuss a legal recommendation.
Moved by Tim Murphy
CARRIED

Motion 055-20/21 To approve Northern Lakes College to enter into agreements related to the Trout Lake Community Learning Centre including agreements relating to Northern Lakes College's contribution of funds to the costs of the development and construction of the project, Northern Lakes College's contribution to ongoing costs and expenses for the use, operation and maintenance of the project, a lease between Northern Lakes College and Peerless Trout Enterprises Ltd. and a lease between Northern Lakes College and the Peerless Trout First Nation and to permit the President & CEO to negotiate, finalize and execute such agreements in such form and on such terms and conditions acceptable to the Board of Governors.
Moved by Ray Stern
CARRIED

8. Conclusion of Public Meeting

The public meeting of the Board of Governors adjourned March 17, 2021 at 2:38 p.m.