



**Northern Lakes College Board of Governors
Public Meeting Minutes**

June 16, 2021
Collaborate

Governors	
Daniel Vandermeulen, <i>Public Member (Chair)</i>	✓
Glenn Mitchell, <i>President & CEO</i>	✓
Barb Hatch, <i>Public Member</i>	✓
Darrell Ghostkeeper, <i>Public Member</i>	✓
Lucille Labrecque, <i>Public Member</i>	✓
Treena Ward, <i>Public Member</i>	✓
Tim Murphy, <i>Faculty Association Nominated Member</i>	✓
Kyle Paulson, <i>Staff Association Nominated Member</i>	✓
Resource Team	
Tracey Solcan, <i>Executive Assistant, President & CEO and Board of Governors</i>	✓
Guests	
Jasmine Light, <i>Chair, Academic Upgrading</i>	✓
Regrets	
Ray Stern, <i>Public Member (Vice Chair)</i>	Kayla French, <i>Student Nominated Member</i>
Ivan Sawan, <i>Public Member</i>	Patrick Meneen, <i>Student Nominated Member</i>
Faisal Arain, <i>Vice President, Academic</i>	Sergey Semagin, <i>Executive Director, Finance Services</i>

1. Opening:

1.1 Call to Order: The June 16, 2021 public meeting of the Board of Governors was called to order at 12:30 p.m. by Chair, Daniel Vandermeulen.

Northern Lakes College respectfully acknowledges that we are located on Treaty 8 territory, and Métis Nation of Alberta Regions 5 and 6, traditional lands of First Nations and Métis Peoples.

1.2 Confirmation of Quorum: Chair, Daniel Vandermeulen roll called for confirmation of quorum. Quorum was established.

2. Consent Items:

2.1 Adoption of Public Meeting Agenda

The June 16, 2021 agenda for the Board of Governors meeting was reviewed and approved as presented.

Motion 070-20/21 That the agenda for the June 16, 2021 public meeting of the Board of Governors be adopted as amended.
Moved by Kyle Paulson
CARRIED

2.2 Conflict of Interest Declaration: Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

2.3 Approval of Public Meeting Minutes

The May 19, 2021 minutes for the public meeting of the Board of Governors were reviewed for errors or omissions.

Motion 071-20/21 The May 19, 2021 minutes of the public meeting of the Board of Governors be accepted as presented.
Moved by Lucille Labrecque
CARRIED

3. Reports:

3.1 Chairman's Report

The Chairman's Report was presented orally to the Board of Governors by Chair, Daniel Vandermeulen. Highlights include:

- Alberta 2030 and related meeting with Minister of Advanced Education

3.2 Presidents' Report

The Presidents' Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Activity Update
- Convocation and Capping & Pinning
- Dual Credit support and positive feedback received from school divisions
- Lease agreements are in progress
- Public Sector Compensation Transparency Act
- Highlight of meeting with Advanced Education Minister and direction received related to Alberta 2030

3.3 High Prairie Campus Construction Committee Report

The High Prairie Campus Construction Committee was presented orally to the Board of Governors for information by Daniel Vandermeulen. Highlights include:

- Project is under budget

Jasmine Light, Chair, Academic Upgrading joined the meeting of the Board of Governors at 1: p.m.

3.4 Council of Community Education Committee Report

The Council of Community Education Committee report was presented orally to the Board of Governors for information. Highlights include:

- CCEC experienced challenges but was successful in offering subsidized and free programming
- CCEC workshops were offered over 2020-2021; ten courses, 6 webinars and two live events with approximately 671 attendees from across our service region and some from other provinces

Jasmine Light, Chair, Academic Upgrading exited the meeting of the Board of Governors at 1:18 p.m.

3.5 Risk Management Report

President Glenn Mitchell presented the Risk Management Report orally to the Board of Governors for information. Highlights include:

- COVID-19; health and safety of students and staff remain top priority
 - Relaunch guidelines are in place
 - Staff are slowly returning to campus with AHS protocols in place
- 2021-2022 Investment Management Agreement has been approved

3.6 Collaborations Report

President Glenn Mitchell provide the Collaborations report orally to the Board of Governors for information. Highlights include:

- Kapawe’no First Nation
- Town of Drayton Valley
- Town of Hinton

3.7 Media, Communications, & External Relations Report

President Glenn Mitchell provided the Media, Communications & External Relations report orally to the Board of Governors for information. Highlights include:

- Convocation and Capping & Pinning was a success for 2020 and 2021 graduates
- 50th Year Book is in production

4. Business

Summary reports from the Audit & Finance Committee and Programs & Services Committee were not presented at the Board of Governors meeting as all Governors in attendance were present for subcommittee meetings.

4.1 Board of Governors Retreat Session and 2021-2022 Schedule

President Glenn Mitchell and Chair Daniel Vandermeulen spoke to planning for the Board of Governors retreat in the fall and the 2021-2022 schedule. Discussion was held regarding the retreat sessions goals, vision, and process. Agreement was made by Governors to hold the two retreat days consecutively.

Discussion was held by Governors and the decision has been made to revert to holding meetings of the Board on the second last Thursday of the month.

4.2 Campus Status

President Glenn Mitchell spoke to campus status as part of a question posed by the Board of Governors at the May 19, 2021 meeting. The Campus Status Policy was provided to Governors for information and reference. Discussion was held regarding CAP, CALP and campus status.

4.3 Peerless Trout First Nation Contribution Agreement

President Glenn Mitchell spoke to the Peerless Trout First Nation Contribution Agreement as presented to the Audit & Finance Committee for information.

Motion 072-20/21 To approve the Peerless Trout First Nation Contribution Agreement, subsequent release of the contribution amount of \$2,265,663.77, and authorize the President & CEO to sign on behalf of the Board of Governors.
Moved by Tim Murphy
CARRIED

5. Policies

5.1 Professional Development Policy

President Glenn Mitchell spoke to the Professional Development Policy with minor amendments including general housekeeping and the addition of reference related to credit course applicant eligibility “is for continuous employees only”.

Motion 073-20/21 To reaffirm the Professional Development Policy as presented.
Moved by Tim Murphy
CARRIED

5.2 Travel Expense, Hospitality and Public Disclosure Policy

President Glenn Mitchell spoke to the Travel Expense, Hospitality and Public Disclosure Policy with minor amendments including general housekeeping, reference to related documents, removal of two calendar month submission requirement and approval of Board Chair expense claims process.

Motion 074-20/21 To reaffirm the Travel Expense, Hospitality and Public Disclosure Policy as presented.
Moved by Barb Hatch
CARRIED

6. Next Agenda

The next meeting of the Board of Governors as a whole will be held via Collaborate on Thursday, August 26, 2021 at 10:00 a.m.

7. Conclusion of Public Meeting

The public meeting of the Board of Governors adjourned June 16, 2021 at 2:18 p.m.