



Northern Lakes College Board of Governors
Public Meeting Minutes
 September 23, 2021
 Collaborate

Governors	
Daniel Vandermeulen, <i>Public Member (Chair)</i>	✓
Dr. Glenn Mitchell, <i>President & CEO</i>	✓
Barb Hatch, <i>Public Member</i>	✓
Ivan Sawan, <i>Public Member</i>	✓
Lucille Labrecque, <i>Public Member</i>	✓
Treena Ward, <i>Public Member</i>	✓
Darrell Ghostkeeper, <i>Public Member</i>	✓
Lana Daniels, <i>Public Member</i>	✓
Tim Murphy, <i>Faculty Association Nominated Member</i>	✓
Kyle Paulson, <i>Staff Association Nominated Member</i>	✓
Resource Team	
Sergey Semagin, <i>Executive Director, Finance Services</i>	✓
Tracey Solcan, <i>Executive Assistant, President & CEO and Board of Governors</i>	✓
Regrets	
Vacant, <i>Student Member</i>	Vacant, <i>Student Member</i>

1. Opening

1.1 Call to Order: The September 23, 2021 public meeting of the Board of Governors was called to order at 10:01 a.m. by Chair, Daniel Vandermeulen.

Northern Lakes College respectfully acknowledges that we are located on Treaty 8 territory, and Métis Nation of Alberta Regions 5 and 6, traditional lands of First Nations and Métis Peoples.

1.2 Confirmation of Quorum: Chair, Daniel Vandermeulen roll called for confirmation of quorum. Quorum was established.

2. Consent Items

2.1 Adoption of Public Meeting Agenda

The September 23, 2021 agenda for the Board of Governors meeting was reviewed and approved with the addition of Item 4.5 Board of Governors Retreat.

Motion 004-21/22 That the agenda for the September 23, 2021 public meeting of the Board of Governors be adopted as amended.
 Moved by Kyle Paulson
 CARRIED

2.2 Conflict of Interest Declaration

Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

2.3 Approval of Public Meeting Minutes

The August 26, 2021 minutes for the public meeting of the Board of Governors were reviewed for errors or omissions.

Motion 005-21/22 The August 26, 2021 minutes of the public meeting of the Board of Governors be accepted as presented.
Moved by Kyle Paulson
CARRIED

3. Reports

3.1 Chairman's Report

The Chairman's Report was presented orally to the Board of Governors by Chair, Daniel Vandermeulen. Highlights include:

- Meeting with President Mitchell
- Meeting with Minister, Advanced Education

3.2 Presidents' Report

The Presidents' Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Activity Update
- COVID-19 Restriction Exemption Program and application to PSI's
- CMOH 42-2020 and how this will apply to Alberta post-secondary institutions
 - This program will be implemented October 4, 2021 and is applicable to all that arrive on campus
 - October 4, 2021 to November 14, 2021 partial dose, exemption or rapid testing is required prior to accessing campus with notification to students, staff and communities occurring September 23, 2021
 - Policies and procedures are in development

Discussion was held by the Board of Governors regarding the implementation of CMOH 42-2020 and implications on Northern Lakes College students and staff. Support was shared and expressed by the Governors regarding the policy and plan developed by the President and Executive Team related to next steps for the institution.

Discussion was held by Governors regarding funds for students to obtain rapid testing or organize COVID-19 vaccinations. Concerns were raised regarding students who may have significant limitations. Discussion was held regarding providing funds to the President, utilizing criteria determined by the Senior Leadership Team, to utilize and implement as required.

Motion 006-21/22 To approve the President to utilize \$10,000 in funding towards COVID-19 rapid testing and vaccination support utilizing criteria as determined by the Senior Leadership Team.
Moved by Treena Ward
CARRIED

3.3 Council of Community Education Committee Report

The Council of Community Education Committee Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Virtual Meeting will be held October 6, 2021

3.4 Risk Management

The Risk Management Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Reform of Agencies, Board and Commissions Compensation Act (RABCCA); this will affect retention and recruitment

3.5 Collaborations Report

The Collaborations Report was presented to the Board of Governors by President Glenn Mitchell.

Highlights include:

- Lakeland College
- Portage College
- Town of Drayton Valley
- Norquest College

3.6 Media & External Relations Report

The Media & External Relations Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Publications in development
- National Day for Truth and Reconciliation

The Board of Governors broke for committee meetings at 11:30 a.m.

The Board of Governors resumed as a whole at 1:40 p.m.

4. Business

Summary reports from the Audit & Finance Committee and Programs & Services Committee were not presented at the Board of Governors meeting as all Governors in attendance were present for subcommittee meetings.

4.1 Audit & Finance Committee

4.1.1 High Prairie Campus Solar PV System Construction Project

Interim Chair, Audit & Finance Committee spoke to the bids received for the High Prairie Campus Solar PV System Construction Project.

Motion 007-21/22 To approve Bid 3 for the High Prairie Campus Solar PV System Construction Project 2021 for \$1,993,000 plus GST and authorize the President to sign on behalf of the Board of Governors.
Moved by Kyle Paulson
CARRIED

4.2 Programs & Services Committee

4.2.1 Appointments to Academic Council

Interim Chair, Programs & Services Committee spoke to the recommendations for appointments to Academic Council for the 2021-2022 year.

Motion 008-21/22 To approve appointment of Matthew Oostvogels and Jennifer Palichuk as regular members and Amy Saitz, Ken McKen, Doug Higginson, Rhonda Hersak, Gillian Watson and Susan Hopps as alternate members to Northern Lakes College Academic Council for the 2021-2022 year.
Moved by Barb Hatch
CARRIED

4.3 Recognition of Contribution – Archie Cunningham

President Glenn Mitchell spoke to the creation of a plaque in remembrance of Archie Cunningham and his contribution to Northern Lakes College. The plaque will be placed at the campus located in the community Peavine Metis Settlement. Several additional proposals have come forth with regards to recognizing Archie Cunningham's commitment to adult education. President Mitchell spoke to the creation of an additional plaque to be placed at the High Prairie Campus in a common area in recognition of Archie Cunningham's dedication to Northern Lakes College.

Discussion was held regarding the establishment of a bursary or scholarship. Northern Lakes College is not able to contribute to this funding; contribution would require funding from external sources. Further information will be brought to the Board of Governors at the October 21, 2021 meeting.

4.4 Annual Report – First Reading

President Glenn Mitchell provided the 2020-2021 Annual Report for Northern Lakes College to the Board of Governors for approval of first reading.

Motion 009-21/22 To approve the first reading of the 2020-2021 Northern Lakes College Annual Report as presented.
Moved by Lucille Labrecque
CARRIED

4.5 Board of Governors Retreat

President Glenn Mitchell spoke to the scheduled November 2021 retreat for the Board of Governors. President Mitchell spoke to ongoing planning with the retreat facilitator and Chair of the Board of Governors regarding how to proceed. Discussion was held by the Board of Governors on scheduling and unanimous agreement was made to postpone to a yet to be determined date in the spring of 2022 to ensure safety of all in attendance.

5. Policies

5.1 Copyright Compliance Policy

President Glenn Mitchell presented the Copyright Compliance Policy to the Board of Governors for reaffirmation. Minor amendments to the policy were made to reflect correct position titles.

Motion 010-21/22 To approve reaffirmation of the Copyright Compliance Policy as presented.
Moved by Lana Daniels
CARRIED

5.2 Public Advisory Bodies Policy

President Glenn Mitchell presented the Public Advisory Bodies Policy to the Board of Governors for reaffirmation. Minor amendments to the policy were made to reflect correct position titles, policy statement, guidelines to reflect correct terms and related documents.

Discussion was held by the Board of Governors and feedback was received. The Public Advisory Bodies Policy will be brought back to the Board of Governors.

5.3 Delegation of Authority: Financial Resources Policy

President Glenn Mitchell presented the Delegation of Authority: Financial Resources Policy to the Board of Governors for reaffirmation. Minor amendments to the policy were made to reflect current practices, amendment to policy statement, addition of objective statement and removal of definition.

Motion 011-21/22 To approve reaffirmation of the Delegation of Authority: Financial Resources Policy as presented.
Moved by Darrell Ghostkeeper
CARRIED

6. Next Agenda

The next meeting of the Board of Governors will be held on Thursday, October 21, 2021.

7. Conclusion of Public Meeting

The public meeting of the Board of Governors adjourned September 23, 2021 at 2:47 p.m.