



Northern Lakes College Board of Governors
Meeting Minutes
 February 17, 2022
 Collaborate

Governors
Daniel Vandermeulen, <i>Public Member (Chair)</i>
Dr. Glenn Mitchell, <i>Ex-Officio, President & CEO</i>
Lucille Labrecque, <i>Public Member</i>
Treena Ward, <i>Public Member</i>
Lana Daniels, <i>Public Member</i>
Darrell Ghostkeeper, <i>Public Member</i>
Barb Hatch, <i>Public Member</i>
Kyle Paulson, <i>Staff Association Nominated Member</i>
Nancy Giese, <i>Faculty Association Nominated Member</i>
Lynette Lambert, <i>Student Nominated Member</i>
Crystal Cardinal, <i>Student Nominated Member</i>
Resource Team
Sergey Semagin, <i>Executive Director, Finance Services</i>
Tracey Solcan, <i>Executive Assistant, President & CEO and Board of Governors</i>
Regrets
Ivan Sawan, <i>Public Member</i>

1. Opening

1.1 Call to Order: The February 17, 2022 public meeting of the Board of Governors was called to order at 11:37 a.m. by Chair, Daniel Vandermeulen.

Northern Lakes College respectfully acknowledges that we are located on Treaty 8 territory, and Métis Nation of Alberta Regions 5 and 6, traditional lands of First Nations and Métis Peoples.

1.2 Confirmation of Quorum: Chair, Daniel Vandermeulen roll called for confirmation of quorum. Quorum was established.

2. Consent Items

January 20, 2022 the following motion was made and supported by the Board of Governors as a whole via e-mail after adjournment of the January 20, 2022 meeting and therefore shall be reflected in the minutes of the February 17, 2022 meeting for transparency.

Motion 047-21/22 To approve waiving the application fee for all programs for the 24-hour period on the day of March 9, 2022 for the Virtual Open House.
 Moved by Lana Daniels
 CARRIED

Following the meeting of the Board of Governors on January 20, 2022 an anonymous nomination process and subsequent anonymous vote was held virtually via a secure platform to select the positions of Chair - Audit & Finance Committee, Chair – Programs & Services Committee and Vice Chair – Board of Governors.

The following Governors now hold the corresponding position as noted:

Lana Daniels, Chair, Audit & Finance Committee

Treena Ward, Chair, Programs & Services Committee

Lana Daniels, Vice Chair, Board of Governors

2.1 Adoption of Public Meeting Agenda

The February 17, 2022 agenda for the Board of Governors meeting was reviewed and approved as presented.

Motion 048-21/22 That the agenda for the February 17, 2022 public meeting of the Board of Governors be adopted as presented.

Moved by Kyle Paulson

CARRIED

2.2 Conflict of Interest Declaration

Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

2.3 Approval of Public Meeting Minutes

The January 20, 2022 minutes for the public meeting of the Board of Governors were reviewed for errors or omissions.

Motion 049-21/22 The January 20, 2022 minutes of the public meeting of the Board of Governors be accepted as presented.

Moved by Darrell Ghostkeeper

CARRIED

3. Reports

3.1 Chairman's Report

The Chairman's Report was presented orally to the Board of Governors by Chair, Daniel Vandermeulen. Highlights include:

- Nominations and voting of positions within the Board of Governors
 - Lana Daniels, Chair, Audit & Finance Committee
 - Treena Ward, Chair, Programs & Services Committee
 - Lana Daniels, Vice Chair
- Meeting with Minister Nicolaides & PSI Presidents
- Meeting with President Mitchell
- Upcoming meeting with Minister and PSI Presidents regarding budgets

3.2 Presidents' Report

The Presidents' Report was presented to the Board of Governors by President Glenn Mitchell.

Highlights include:

- Activities Update
- Update on Vice President, Academic recruitment
- 2021 Slave Lake & District Large Business of the Year Award Recipient
- COVID-19 provincial updates and changes to current operations as a result
- Investment Management Agreement
- Tuition Fees for Apprenticeship programs
- Reform of Agencies, Boards and Commissions Compensation Act (RABCCA) and its effect on rural institutions

The meeting recessed at 12:31 p.m. for lunch.

The meeting reconvened at 1:00 p.m.

3.3 Council of Community Education Committee Report

The Council of Community Education Committee Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- April 28, 2022 workshop with General Romeo Dallaire
- Upcoming meetings
 - March 2, 2022 – in-person with the option of dial-in
 - May 4, 2022

3.4 Risk Management

The Risk Management Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- COVID-19
- Asset Retirement Obligations
- Investment Management Agreement metrics
- Reform of Agencies, Boards and Commissions Compensation Act (RABCCA) and its effect on rural institutions
- Sexual Violence governing documents

3.5 Collaborations Report

The Collaborations Report was presented to the Board of Governors by President Glenn Mitchell.

Highlights include:

- Northwest Polytechnic
- Keyano College

3.6 Media & External Relations Report

The Media & External Relations Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Publications in progress: strategic plan, Community Report 2021 & Lifelong Learning Guide 2021-2022
- Virtual Open House on March 9
- Convocation on June 3 will be in-person at this point with the lifting of COVID-19 restrictions

4. Business

Summary reports from the Audit & Finance Committee and Programs & Services Committee were not presented at the Board of Governors meeting as all Governors in attendance were present for subcommittee meetings.

4.1 2021-2024 Strategic Plan

President Glenn Mitchell presented the 2021-2024 Strategic Plan to the Board of Governors for third and final reading. The Strategic Plan replaces the Comprehensive Institution Plan (CIP) which was a previous reporting requirement for post-secondary institutions. The most recent CIP was effective from 2019-2022.

The Strategic Plan, One Student at a Time, identifies goals based on our institutions values to achieve over a three-year period.

Motion 050-21/22 To approve the third and final reading of the 2021-2024 Northern Lakes College Strategic Plan as presented.
Moved by Darrell Ghostkeeper
CARRIED

5. Policies

5.1 Program Approval, Revision, and Termination Policy

President Glenn Mitchell presented the Program Approval, Revision, and Termination Policy to the Board of Governors for reaffirmation as presented.

Motion 051-21/22 To approve revisions of the Program Approval, Revision, and Termination Policy as presented.
Moved by Kyle Paulson
CARRIED

5.1 Accommodation for Students with Disabilities Policy

President Glenn Mitchell presented the Accommodation for Students with Disabilities Policy to the Board of Governors for reaffirmation as presented.

Motion 052-21/22 To reaffirm the Accommodation for Students with Disabilities Policy as presented.
Moved by Lynette Lambert
CARRIED

The next meeting of the Board of Governors will be held on Thursday, March 24, 2022 with the potential for a hybrid meeting scheduled for the High Prairie Campus.

The public meeting of the Board of Governors adjourned February 17, 2022 at 2:08 p.m.