# **Asset Management Professional**

# **Certified Asset Management Assessor**

**Maintenance Management Professional** 

**Maintenance Work Management Certificate** 



Get recognized with a Canadian certification!



CONTINUING EDUCATION & CORPORATE TRAINING

# **Register Online Today!**

www.northernlakescollege.ca/cect

cect@northernlakescollege.ca 780-849-8623

Office Hours: Monday to Friday 8:15 a.m. - 4:30 p.m.





### **CERTIFICATE OF COMPLETION** [JVH7]

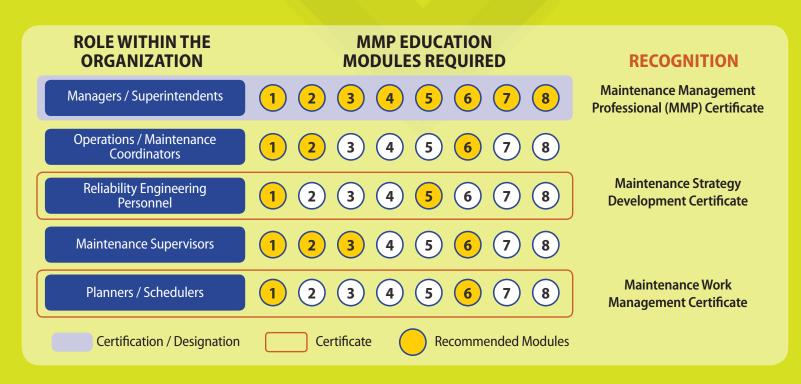
In support of focused learning paths, PEMAC launched the Maintenance Work Management Certificate and the Maintenance Strategy Development Certificate.

## **Maintenance Work Management Certificate**

Designed to support planners, schedulers, operations, maintenance coordinators and other maintenance personnel, and leveraging Module 1 and Module 6 of PEMAC's Maintenance Management Professional (MMP) program, the PEMAC Maintenance Work Management Certificate attests that an individual has been trained to ensure the right maintenance work is done on the correct assets, at the right time, using the right resources and tools.

# **Maintenance Strategy Development Certificate**

Designed to support maintenance and reliability engineering personnel, and leveraging Module 1 and Module 5 of PEMAC's Maintenance Management Professional (MMP) program, the PEMAC **Maintenance Strategy Development Certificate** attests that an individual has been trained on the skills to build an informed maintenance program.



# MAINTENANCE MANAGEMENT PROFESSIONAL CERTIFICATE PROGRAM



All MMP courses are delivered NLC LIVE ONLINE™

#### **ABOUT THE PROGRAM**

The Maintenance Management Professional Certificate program is designed for operations and maintenance managers in asset intensive industries who want to learn maintenance best practices. The program focuses on the tools, techniques, strategies, and skills necessary for management of a business and its existing physical assets. Developed and authorized by PEMAC Asset Management Association of Canada, Canadian leaders in asset management, the program leads to a Canadian Maintenance Management Professional designation.

This certificate program meets knowledge requirements for CTAM and CPAM and is recognized by certifying bodies for continuing professional development requirements for water and wastewater associations, engineering and engineering technology associations.

## MODULE 1: AN INTEGRATED STRATEGY FOR MAINTENANCE MANAGEMENT

Course Code: MMP001

This module introduces you to an integrated and holistic approach to maintenance and asset management.

# **MODULE 2:** PRODUCTION AND OPERATIONS MANAGEMENT FOR THE MAINTENANCE MANAGER

Course Code: MMP002

This module links maintenance strategies with those of production and operations.

# MODULE 3: HUMAN RESOURCE MANAGEMENT FOR THE MAINTENANCE MANAGER

Course Code: MMP003

In this course, you will look at how human resources practices relate to the maintenance environment.

### MODULE 4: FINANCIAL MANAGEMENT FOR THE MAINTENANCE MANAGER

Course Code: MMP004

In this course, you will focus on the application of accounting and finance principles as it pertains to the maintenance management role.

### MODULE 5: MAINTENANCE STRATEGY DEVELOPMENT

Course Code: MMP005

This module focuses on the elements informing the development of a robust maintenance program, which aims at physical assets performing safely, capably, reliably, and repeatedly to their desired performance in their given operating context. Introductory topics include failure definitions, the fundamentals of a maintenance program, and asset criticality analysis, followed by the main types of maintenance and their associated tasks. The second part of the course deals with processes and methodologies used to develop a maintenance program. This includes Reliability Centered Maintenance (RCM) and a detailed review of the seven questions, as well as a few other processes. The last part of the course covers the PMO method and additional tools to identify tactics. At the end of the course, participants will have a better understanding of what developing a maintenance program entails, and an informed knowledge of the various maintenance processes and methods used in the industry.

# **MODULE 6:** MAINTENANCE WORK MANAGEMENT

Course Code: MMP006

In this course, you will study the fundamentals of the work management processes, look at the key steps in the process, and get a more detailed overview of the basics of planning, scheduling, and work coordination methods.

# **MODULE 7:** MAINTENANCE INFORMATION MANAGEMENT

Course Code: MMP007

This module will demonstrate why collecting and managing maintenance information is important for realizing value from assets and aligning maintenance management with the organization's overall objectives.

# MODULE 8: MAINTENANCE MANAGEMENT CAPSTONE PROJECT

Course Code: MMP008

Prerequisite: MMP Modules 1 through 7 [JVH1]

In this course, you will select a project that will audit, assess, and improve your current maintenance department or develop a new maintenance strategy in your company.





REGISTER EARLY AND SAVE

The program is designed for mid-career professionals and senior managers, in both the private and public sectors, who have responsibility for managing decisions with respect to the core life cycle functions such as design, selection, operation, and maintenance of an organization's assets.

What type of industries would benefit from having employees certified in asset management?



# **ABOUT THE PROGRAM**

The program is comprised of six courses.

Course 1 is a pre-requisite for all other courses. We recommend you take the courses in the order they are listed. You must complete Courses 1 to 5 before taking Course 6. All courses are delivered *NLC Anytime, Anywhere* over ten weeks. Although there are no live classes, lessons are delivered weekly, all course work can be completed on your own schedule. Connecting with your instructors and classmates are primarily through online discussion forums.

This certificate program meets knowledge requirements for CTAM, CPAM and CSAM and is recognized by certifying bodies for continuing professional development requirements for water and wastewater associations, CNAM, engineering and engineering technology associations.

Completion of the AMP program leads to the Certified Asset Management Professional (CAMP™) designation issued by PEMAC.

All courses are delivered

NLC Anytime, Anywhere

(asynchronously)

over ten weeks with lessons

delivered weekly.

# ASSET MANAGEMENT PROFESSIONAL (AMP)

### **COURSE 1:**

# ASSET MANAGEMENT PRINCIPLES AND STRATEGIC DEVELOPMENT

Course Code: AMP001

Prerequisite: None

Gain an overview of the essentials of Asset Management in the context of ISO 5500x and identify opportunities for application of Asset Management concepts in your organization to realize value. Begin to discover Asset Management decision-making tools.



### **COURSE 2:**

# ASSET MANAGEMENT CAPABILITIES DEVELOPMENT

Course Code: AMP002

Prerequisite: Course 1: Asset Management Principles and Strategic Development

Learn how to develop the organizational capability for engaging the workforce to achieve excellent Asset Management performance. Topics include organizational structure analysis to identify changes needed for a holistic asset management approach, change management, project management, systems thinking, training needs assessment, customer supplier relationships, adaptive organizations and cultural discipline.

## COURSE 3:

# RISK MANAGEMENT AND PERFORMANCE IMPROVEMENT

Course Code: AMP003

Prerequisite: Course 1: Asset Management Principles and Strategic Development

Obtain an overview of risk management tools and techniques and how these techniques can be used to drive performance improvement through the planning, decision-making and operational phases of any corporate objective. See risk management in the context of holistic Asset Management in which all classes of assets are included: physical assets/equipment, knowledge/information assets, human resources and strategy assets.



### **COURSE 4:**

# DEVELOPING AND IMPLEMENTING ASSET LIFE CYCLE DELIVERY ACTIVITIES

Course Code: AMP004

Prerequisite: Course 1: Asset Management Principles and Strategic Development

Gain an understanding of different characteristics and requirements for managing assets through the asset life cycle delivery stages from asset acquisition, through asset operations and maintenance, to asset disposal. Learn when to use various strategies and tactics and practice applying them to real-world examples.

# COURSE 5:

# ASSET KNOWLEDGE MANAGEMENT

Course Code: AMP005

Prerequisite: Course 1: Asset Management Principles and Strategic Development

Study asset information and knowledge management across the full asset life cycle from the front-end engineering design through to the "operate and maintain" phase and eventually to asset retirement. Referring to ISO 14224, the course provides a strategic level view of the important role that information and knowledge management play in an asset dependent organization.

# **COURSE 6:**ASSET MANAGEMENT CAPSTONE

Course Code: AMP006

Prerequisite: AMP Courses 1 through to 5

In this course, you will review the elements of the previous courses and take the opportunity to bring the concepts together in an applied project. The project requires the development of an Asset Management Policy and Strategy for an organization as well as the development and implementation of an Asset Management Plan for a particular class of assets.



# FREE AMP/MMP/CAMA INFORMATION SESSIONS

Course Code: MM01

Take advantage of the opportunity to discuss with a group of peers and the facilitators!

# JOIN US FOR A FREE ONE-HOUR INFORMATION SESSION!

PEMAC Education and Globally Aligned Certifications

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Find out more about becoming a designated AMP or MMP through PEMAC Asset Management Association of Canada, Canadian leaders in asset management. In this 90-minute information session you will find out more about becoming a designated Asset Management Professional (AMP) or a Maintenance Management Professional (MMP), Certified Asset Management Assessor Preparation (CAMA) course along with Global Certification information.

Or, register for the free NLC Anytime, Anywhere, on-demand AMP/MMP/CAMA Information Session.

Course Code: PEMAC-OL

# CERTIFIED ASSET MANAGEMENT ASSESSOR

\$495

Prepare yourself to write the Certified Asset Management Assessor Exam!

No time to study for the CAMA exam?

### **CERTIFIED ASSET MANAGEMENT ASSESSOR**

Prerequisite: Must have a minimum five years of working experience in asset management and should have working knowledge of ISO 5500x Standards and understand the GFMAM Competency Specification for an ISO 55001 Asset Management System Auditor/Assessor.

Reduce your pre-exam stress by spending time with the experts. This course is designed to give individuals an efficient overview of the recommended preparation material for the CAMA exam. These materials provide insight into the ISO 5500x framework of documents, the GFMAM Asset Management Landscape, and the GFMAM Competency Specification, which indicates what ISO 5500x Asset Management Systems Assessors must know to complete that task effectively.

NLC ANYTIME, ANYWHERE

We understand that because every organization is different, so are your training requirements. That is why our wide range of programs and courses are completely customizable. Whether you want training solutions delivered at your site or ours, face-to-face or online, we offer specialized training to fit your schedule. Quotes are available to businesses upon request.

ASK US ABOUT PRIVATE TRAINING!

Your training needs are why we are here!

# AMP/MMP/CAMA 2024 - 2025 Schedule

### Module 1: \$495 Discounted Price

(\$525 Regular) Register eight days or more before course starts to get the discount price per module.

### Modules 2-8: \$895 Discounted Price

(\$925 Regular) Register eight days or more before course starts to get the discount price per module.

## **Maintenance Management Professional (MMP)**

# **MODULE 1:** An Integrated Strategy for Maintenance Management

#### Course Code: MMP001

July 24, 2024 - August 21, 2024 Wednesdays 6:30 pm - 9:30 pm 3:30 pm - 6:30 pm October 1, 2024 - October 29, 2024 Tuesdays December 12, 2024 - Jan 23, 2025 **Thursdays** 5:00 pm - 8:00 pm 12:00 pm - 3:00 pm January 7 - February 5, 2025 Tuesdays March 5, 2025 - April 2, 2025 Wednesdays 6:30 pm - 9:30 pm May 22, 2025 - June 19, 2025 9:00 am - 12:00 pm Thursdays

# **MODULE 2:** Production and Operations Management for the Maintenance Manager

#### Course Code: MMP002

 August 29, 2024 - October 31, 2024
 Thursdays
 6:30 pm- 9:30 pm

 November 5, 2024 - January 21, 2025
 Tuesdays
 3:30 pm - 6:30 pm

 February 5, 2025 - April 9, 2025
 Wednesdays
 6:30 pm - 9:30 pm

 April 17 - June 19, 2025
 Thursdays
 3:30 pm - 6:30 pm

# **MODULE 3:** Human Resource Management for the Maintenance Manager

#### Course Code: MMP003

 August 27 - October 29, 2024
 Tuesday
 3:30 pm - 6:30 pm

 February 6- April 10, 2025
 Thursdays
 3:30 pm - 6:30 pm

 Nov 6-January 22, 2025
 Wednesdays
 6:30 pm - 9:30 pm

 April 15-June 17, 2025
 Tuesdays
 6:30 pm - 9:30 pm

# **MODULE 4:** Financial Management for the Maintenance Manager

#### Course Code: MMP004

 August 28 - October 30, 2024
 Wednesdays
 6:30 pm - 9:30 pm

 November 7, 2024 - January 23, 2025
 Thursdays
 3:30 pm - 6:30 pm

 February 4 - April 8, 2025
 Tuesdays
 6:30 pm - 9:30 pm

 April 16 - June 18, 2025
 Wednesdays
 3:30 pm - 6:30 pm

#### **MODULE 5**: Maintenance Strategy Development

#### Course Code: MMP005

 August 29, 2024 - October 31, 2024
 Thursdays
 3:30 pm - 6:30 pm

 November 5, 2024 - January 21, 2025
 Tuesdays
 6:30 pm - 9:30 pm

 February 5, 2025 - April 9, 2025
 Wednesdays
 3:30 pm - 6:30 pm - 6:30 pm

 March 5, 2025 - May 7, 2025
 Wednesdays
 12:00 pm - 3:00 pm

 April 17 - June 19, 2025
 Thursdays
 6:30 pm - 9:30 pm

### **MODULE 6:** Maintenance Work Management

#### Course Code: MMP006

August 27- October 29, 2024 Tuesdays 6:30 pm - 9:30 pm October 3, 2024 - December 12, 2024 Thursdays 12:00 pm - 3:00 pm November 6, 2024 - January 22, 2025 Wednesdays 3:30 pm - 6:30 pm February 6 - April 10, 2025 Thursdays 6:30 pm - 9:30 pm April 15 - June 17, 2025 Tuesdays 3:30 pm - 6:30 pm

### **MODULE 7:** Maintenance Information Management

#### Course Code: MMP007

 August 28 - October 30, 2024
 Wednesdays
 3:30 pm - 6:30 pm

 November 7, 2024 - January 23, 2025
 Thursdays
 6:30 pm - 9:30 pm

 February 4 - April 8, 2025
 Tuesdays
 3:30 pm - 6:30 pm

 April 16 - June 18, 2025
 Wednesdays
 6:30 pm - 9:30 pm

#### **MODULE 8:** Maintenance Management Capstone Project

#### Course Code: MMP008

#### Prerequisite: MMP Modules 1 through 7

**Textbook Prices E-Copy** 

 August 28 - October 30, 2024
 Wednesdays
 5:00 pm - 8:00 pm

 November 5, 2024 - January 21, 2025
 Tuesdays
 3:30 pm - 6:30 pm

 February 5, 2025 - April 9, 2025
 Wednesdays
 6:30 pm - 9:30 pm

 April 17 - June 19, 2025
 Thursdays
 6:30 pm - 9:30 pm

**Textbook Shipping Prices** 

	(includes participant workbook)	(includes participant workbook)	
MMP Tuition Module 1:	Module 1 \$105.00	Module 1 \$110.00	Shipping within Canada \$30.00
\$495.00 DISCOUNT   \$525.00 Regular	Module 2 \$150.00	Module 2 \$140.00	Shipping within United States \$109.00
MMP Tuition Modules 2-8:	Module 3 \$165.00	Module 3 \$155.00	Shipping Internationally \$225.00
\$895.00 DISCOUNT   \$925.00 Regular	Module 4 \$155.00	Module 4 \$140.00	If registered within seven days of the
Register eight days or more before course starts to get the discount price per module.	Module 5 \$85.00	Module 5 \$85.00	course start date, extra shipping fees
Note: The participant workbook for each module is accessible as a pdf in the course in the learning management system (Moodle) and available 14 days before the course start date upon registration.	Module 6 \$80.00	Module 6 \$75.00	*Textbook and shipping prices do not include GST and are subject to change.  All times are Mountain Time Zone
	Module 7 \$20.00 Workbook only, no textbook.	Module 7 \$20.00 Workbook only, no textbook.	
	Module 8 \$20.00 Workbook only, no textbook.	Module 8 \$20.00 Workbook only, no textbook.	

Textbook Prices Hard Copy

#### Withdrawals and Refunds

An administrative fee of \$50 will be charged for all cancelled or transferred registrations. Tuition will be fully refunded less the \$50 administration fee when notice of withdrawal is given 14 days before the course start date. A partial refund of 75% of the tuition fee is granted if notice of withdrawal is received less than 14 days prior to the course start date and up to 14 days after the course start date. Fees paid for materials and shipping are non-refundable.

# AMP/MMP/CAMA 2024 - 2025 Schedule

### \$895 Discounted Price

up to eight days before the course starts, \$925 when registering seven days or less before the course starts. Students are responsible to purchase their own textbooks.

## **Asset Management Professional (AMP)**

### **COURSE 1:** Asset Management principles and Strategic Development

Course Code: AMP001 Prerequisite: None

September 17-November 25, 2024 January 14- March 24, 2025 April 15- June 23, 2025

### **COURSE 2:** Asset Management **Capabilities Development**

Course Code: AMP002

Prerequisite: Course 1: Asset Management Principles and Strategic Development

September 17 - November 25, 2024 January 14 - March 24, 2025 April 15 - June 23, 2025

### **COURSE 3:** Risk Management and Performance Improvement

Course Code: AMP003

Prerequisite: Course 1: Asset Management **Principles and Strategic Development** 

September 17 - November 25, 2024 January 14 - March 24, 2025 April 15 - June 23, 2025

### **COURSE 4:** Developing and Implementing Asset Life Cycle **Delivery Activities**

Course Code: AMP004

Prerequisite: Course 1: Asset Management Principles and Strategic Development September 17 - November 25, 2024 January 14 - March 24, 2025

### **COURSE 5:** Asset Knowledge Management

Course Code: AMP005

Prerequisite: Course 1: Asset Management Principles and Strategic Development

January 14 - March 24, 2025 April 15 - June 23, 2025

### **COURSE 6:** Asset Management Capstone

Course Code: AMP006

Prerequisite: AMP Courses 1 through to 5

September 17 - November 25, 2024

April 15 - June 23, 2025

# Withdrawals and Refunds [JVH1]

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# FREE AMP/MMP/ **CAMA INFORMATION SESSIONS**

Course Code: MM01

Take advantage of the opportunity to discuss with a group of peers and the facilitators!

### JOIN US FOR A FREE **ONE-HOUR INFORMATION SESSION!**

**PEMAC Education** and Globally Aligned **Certifications** 

### **NLC LIVE ONLINE™**

Find out more about becoming a designated AMP or MMP through PEMAC Asset Management Association of Canada, Canadian leaders in asset management.

September 18, 2024 10:00 am February 20, 2025 1:00 pm May 13, 2025 12:00 pm

In this 90-minute information session you will find out more about becoming a designated Asset Management Professional (AMP) or a Maintenance Management Professional (MMP), Certified Asset Management Assessor Preparation (CAMA) course along with Global Certification information.

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Course Code: PEMAC-OL