



Northern Lakes College Board of Governors
Meeting Minutes
 March 24, 2022
 High Prairie, AB & Collaborate

Governors
Daniel Vandermeulen, <i>Public Member (Chair)</i>
Dr. Glenn Mitchell, <i>Ex-Officio, President & CEO</i>
Lucille Labrecque, <i>Public Member</i>
Treena Ward, <i>Public Member</i>
Barb Hatch, <i>Public Member</i>
Kyle Paulson, <i>Staff Association Nominated Member</i>
Lynette Lambert, <i>Student Nominated Member</i>
Crystal Cardinal, <i>Student Nominated Member</i>
Resource Team
Sergey Semagin, <i>Executive Director, Finance Services</i>
Tracey Solcan, <i>Executive Assistant, President & CEO and Board of Governors</i>
Regrets
Ivan Sawan, <i>Public Member</i>
Darrell Ghostkeeper, <i>Public Member</i>
Nancy Giese, <i>Faculty Association Nominated Member</i>
Lana Daniels, <i>Public Member (Vice Chair)</i>

1. Opening

1.1 Call to Order: The March 24, 2022 public meeting of the Board of Governors was called to order at 1:26 p.m. by Chair, Daniel Vandermeulen.

Northern Lakes College respectfully acknowledges that we are located on Treaty 8 territory, and Métis Nation of Alberta Regions 5 and 6, traditional lands of First Nations and Métis Peoples.

1.2 Confirmation of Quorum: Chair, Daniel Vandermeulen roll called for confirmation of quorum. Quorum was established.

2. Consent Items

February 22, 2022 the following motion was made and supported by the Board of Governors as a whole via e-mail after adjournment of the February 17, 2022 meeting and therefore shall be reflected in the minutes of the February 17, 2022 meeting for transparency. Information pertaining to the motion to approve the proposed rate was provided at the February 17, 2022 meeting with full support expressed from the Northern Lakes College Students' Association.

Motion 053-21/22 To approve the 7% increase to Trades tuition as presented with support from the Northern Lakes College Students' Association.
 Moved by Crystal Cardinal
 CARRIED

2.1 Adoption of Public Meeting Agenda

The March 24, 2022 agenda for the Board of Governors meeting was reviewed and approved with the removal of Items 4.1.4 and 4.1.5 and the addition of Item 4.4 Investment Management Agreement.

Items 4.2 and 4.3 were motioned within committees. To ensure transparency, comments noting motions were made within the respective committee minutes but included within these meeting minutes for transparency and cohesion.

Motion 054-21/22 That the agenda for the March 24, 2022 public meeting of the Board of Governors be adopted as presented.
Moved by Lucille Labrecque
CARRIED

2.2 Conflict of Interest Declaration

Chair, Daniel Vandermeulen called for declaration of conflict of interest. No conflict was declared.

2.3 Approval of Public Meeting Minutes

The February 17, 2022 minutes for the public meeting of the Board of Governors were reviewed for errors or omissions.

Motion 055-21/22 The February 17, 2022 minutes of the public meeting of the Board of Governors be accepted as presented.
Moved by Kyle Paulson
CARRIED

3. Reports

3.1 Chairman's Report

The Chairman's Report was presented orally to the Board of Governors by Chair, Daniel Vandermeulen. Highlights include:

- Meeting with Ministers and Presidents regarding budget
- Meeting with Chief of Staff, Ministry of Advanced Education
- Council of Community Education Committee meeting
- Meeting with President
- High Prairie Campus Construction Committee meeting

3.2 Presidents' Report

The Presidents' Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Activities Update
- Labour relations update
- Kapawe'no First Nation

3.3 Council of Community Education Committee Report

The Council of Community Education Committee Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- March 2, 2022 CCEC draft minutes
- Upcoming meetings
 - May 4, 2022 in High Prairie

3.4 Risk Management

The Risk Management Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Investment Management Agreement
 - Performance Metrics and Transparency Metrics
 - 40% of funding is at risk in the third year of the Agreement
- Reform of Agencies, Boards and Commissions Compensation Act (RABCCA) and its effect on rural institutions

3.5 Collaborations Report

The Collaborations Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Lakeland College

3.6 Media & External Relations Report

The Media & External Relations Report was presented to the Board of Governors by President Glenn Mitchell. Highlights include:

- Virtual Open House on March 9; 272 registrants and 74 applications
- Convocation on June 3 will be in-person and located in Slave Lake

4. Business

Summary reports from the Audit & Finance Committee and Programs & Services Committee were not presented at the Board of Governors meeting as all Governors in attendance were present for subcommittee meetings.

4.1 Program Changes

President Glenn Mitchell reiterated highlights from the Programs & Services Committee regarding approvals related to the following programs:

- Emergency Medical Responder
- Advanced Care Paramedic Upgrading
- Primary Care Paramedic Upgrading

Motion 056-21/22 To terminate the Emergency Medical Responder Program.
Moved by Lynette Lambert
CARRIED

Motion 057-21/22 To suspend the Advanced Care Paramedic Upgrading Program due to low enrollment.
Moved by Lynette Lambert
CARRIED

Motion 058-21/22 To suspend the Primary Care Paramedic Upgrading Program due to low enrollment.
Moved by Lucille Labrecque
CARRIED

4.2 Asbestos Abatement Project

President Glenn Mitchell reiterated highlights from the Audit & Finance Committee regarding the Asbestos Abatement Project.

Motion 059-21/22 To approve the recommended bid for the Asbestos Abatement Project inclusive of related costs for \$315,909.
Moved by Kyle Paulson
CARRIED

4.3 2022-2023 Budget – First Reading

President Glenn Mitchell and Executive Director, Finance Services Sergey Semagin reiterated highlights from the Audit & Finance Committee regarding the 2022-2023 budget. Highlights include:

- 2022-2023 budget is balanced at \$42,033,301
- Maintained 51% Administrative Expense Ratio (as per budget)
- Capital budget is \$8,869,500

Motion 060-21/22 To approve first reading of the 2022-2023 operating budget as presented.
Moved by Lynette Lambert
CARRIED

Motion 061-21/22 To approve first reading of the 2022-2023 capital budget as presented.
Moved by Lynette Lambert
CARRIED

4.4 Investment Management Agreement

President Glenn Mitchell provided the 2022-2025 Investment Management Agreement (April 1, 2022 to March 31, 2025) to the Board of Governors for information. The Agreement presented includes a revised Mandate for the College. The Mandate is a revised iteration of the last approved version to remove prescriptive references. Highlights include:

- Funding Metrics:
 - Work Integrated Learning Metric
 - Total Domestic Enrolment Metric (excluding apprentices)
 - Total Domestic Enrolment for Apprenticeship
 - Graduate Outcomes
- Transparency Metric:
 - Indigenous Student Enrolment

Motion 062-21/22 To approve the revised Mandate as presented.
Moved by Kyle Paulson
CARRIED

Motion 063-21/22 To approve the 2022-2025 Investment Management Agreement as presented.
Moved by Crystal Cardinal
CARRIED

5. Policies

5.1 COVID-19 Safe Campus Policy

President Glenn Mitchell presented the COVID-19 Safe Campus Policy to the Board of Governors for termination. Restrictions were lifted across the province March 1, 2022 inclusive of the Proof of Vaccination Program.

Staff and students are encouraged to review recommendations from Alberta Health Services to ensure the safety of all across our region.

Motion 064-21/22 To approve termination of the COVID-19 Safe Campus Policy.
Moved by Barb Hatch
CARRIED

The public meeting of the Board of Governors adjourned March 24 2022 at 2:54 p.m.