



Governance Policy

This document is the parent policy for any College procedures or regulations. Questions regarding this policy are to be directed to the identified Policy Administrator.

Policy Statement:

The Board of Governors will govern and provide leadership to Northern Lakes College through the formulation, evaluation and approval of College policies. The Board delegates the responsibility for administering these policies to the President, and shall hold the President accountable for such administration. The President shall approve such procedures, regulations other instruments as may be necessary.

Sponsor:	Governance
Policy Owner:	Board of Governors
Policy Administrator:	Executive Assistant, Board of Governors
Approved By:	Board of Governors
Approval Date:	May 19, 2022
Effective Date:	May 19, 2022

Objective:	The development, approval, implementation, and review of policies in effect at the College are critical to maintaining proper direction and operations. This policy will ensure that the creation and implementation of College policy involves consultations and opportunities for feedback or recommendation by affected stakeholders.
Guidelines:	<p>1. Development, Amendment, or Rescindment:</p> <ul style="list-style-type: none"> A. New policies will receive one reading and be effective the day the policy is approved by motion and unless otherwise stipulated by the effective date on the policy. B. Policies requiring amendment require one reading should there be no substantive changes required. C. Draft policies will abide by the Governing Documents Procedure prior to presentation to the Board of Governors for approval. <p>2. Review: The Board of Governors will review policies at least once every five years. All policies will remain in effect until superseded or otherwise cancelled.</p> <p>3. Implementation: The President will be responsible for the implementation of College policy and will delegate that responsibility as is appropriate.</p> <p>4. Policy Content and Format:</p> <ul style="list-style-type: none"> A. A policy may include guidelines to assist management in interpreting a policy or discretionary decision-making.
Definitions:	A policy is a general statement of values and beliefs, which provides long-range leadership to the College.

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Related Northern Lakes College Documents:	Governance – Governing Documents Procedure
Related External Information:	N/A
Stakeholders Consulted:	President’s Advisory Team: May 10, 2022 Senior Leadership Team: Feb 6, 2018; May 3, 2022 Senior Management Team: Dec 9, 2003; Nov 25, 2008
Next Review Date:	May 18, 2027
Revision History:	February 2004: New December 2008 March 19, 2013 May 24, 2018 February 24, 2020: New template May 21, 2020: Merge of Development of College Policy and reaffirmation May 19, 2022: Update to number of policy readings