

<b>BOARD APPOINTED</b>			
<b>Regular Members</b>	<b>Present</b>	<b>Alternate Members</b>	<b>Present</b>
Brad Onofrychuk	✓	Brian Panasiuk	X
Amy Saitz	✓	Gillian Watson	X
Michelle Mitchell	✓	Jasmine Light	X
Tammy Purchase	✓	Robyn Ord-Boisvert	X
Angie White	✓	Vacant	
Doug Higginson	X	Vacant	
Joshua de Vries	✓		
<b>FACULTY ASSOCIATION</b>			
<b>Regular Members</b>		<b>Alternate Members</b>	
Jeff Passler	X	Chantal Tkach	X
Joanne Kushner	✓	Kathryn Adams	X
Karen Campbell	✓	Terry Denney	✓
Katharine Viscardis	✓	Wesley Purchase	✓
Katherine Olasker	X	Vacant	
Nicole Carroll	✓	Vacant	
Karen Laboucane	X	Vacant	
<b>STUDENTS' ASSOCIATION</b>			
<b>Regular Members</b>		<b>Alternate Members</b>	
Christopher Noskiye	✓	Vacant	X
Jennifer Sharron	✓	Vacant	
Katie Perepeletza	✓	Vacant	
Kellie Ominayak	✓	Vacant	
Lindsey Orr-Anderson	✓	Vacant	
Shannon Sharron	✓	Vacant	
Kim Willier	✓	Vacant	
<b>OTHER</b>			
Amanda Francis, Recording Secretary	✓		

**1. OPENING:**

**1.1 Call to Order**

Chair, Joshua de Vries called the meeting to order at 1:00 p.m.  
Quorum was met.

**1.2 Introductions**

Chair introduced the new student council member Lindsey Orr-Anderson. Welcome!

Kellie Ominayak, respectfully stepped down from Academic Council.

**2. CONSENT ITEMS:**

**2.1 Approval of Agenda**

No changes to the agenda.

**MOVED** by: Brad Onofrychuk

**SECONDED** by: Michelle Mitchell

To approve the agenda as presented.

**CARRIED**

## **2.2 Review of Previous Minutes – December 5, 2023**

Minutes were reviewed by members who attended the December 5<sup>th</sup> meeting, for any errors or omissions.

**MOVED** by: Katie Perepeletza

**SECONDED:** Angie White

To approve the minutes as presented.

**CARRIED**

## **3. PROGRAM REVIEWS:**

n/a

## **4. POLICIES, PROCEDURES & REGULATIONS:**

### **4.1 Accommodation for Students with Disabilities Procedure**

Tammy explained the adjustments in the procedure, updating definitions, processes and practices. The committee reviewed the procedure. A slight modification to section B item 3. Missing the word “is”: The service is limited to the Institution’s service region. Also in section 6 the paragraph starting “Instructors will follow recommended accommodations...” needs to be removed as it’s a duplication.

**MOVED** by: Jennifer Sharron

**SECONDED** by: Karen Campbell

To recommend the Accommodation for Students with Disabilities Procedure to the President’s Advisory Team for approval, with above noted amendments.

**CARRIED**

## **5. INFORMATION ITEMS:**

Brad spoke to the types of things that come to Academic Council which are policies, procedures, and changes to programs. Sometimes small changes to programs or polices may come here as information items, he encouraged everyone to ask questions if they had them. He noted sometimes questions will help us see something we missed which will help us by adding a clarification to the policy, procedure or program. Sometimes it’s just clarification for the council to better understand. Policies and procedures go through a regular schedule when they come up for review. Policies and procedures that are for areas like Facilities or the cafeteria would not come here. Brad thanked Tammy for all the work that was put into updating the Accommodations for Students with Disabilities Procedure and he feels this now reflects what we do and what we want to do to support our students. If anyone has questions regarding these information policies please speak to the policy administrator.

### **5.1 Student Services Policy**

In the package for information only, not discussed in the meeting.

### **5.2 Admissions Policy**

In the package for information only, not discussed in the meeting.

## **6. NEXT MEETING AND ADJOURNMENT:**

**Scheduled for March 5, 2024**

Meeting adjourned at 1:36 p.m.