

BOARD APPOINTED			
Regular Members	Present	Alternate Members	Present
Brad Onofrychuk	✓	Brian Panasiuk	✓
Amy Saitz	X	Gillian Watson	X
Michelle Mitchell	X	Jasmine Light	✓
Tammy Purchase	✓	Robyn Ord-Boisvert	X
Angie White	X	Vacant	
Doug Higginson	✓	Vacant	
Joshua de Vries	X		
FACULTY ASSOCIATION			
Regular Members		Alternate Members	
Jeff Passler	✓	Chantal Tkach	X
Joanne Kushner	✓	Kathryn Adams	✓
Karen Campbell	✓	Terry Denney	✓
Katharine Viscardis	X	Wesley Purchase	X
Katherine Olasker	✓	Vacant	
Nicole Carroll	✓	Vacant	
Karen Laboucane	✓	Vacant	
STUDENTS' ASSOCIATION			
Regular Members		Alternate Members	
Christopher Noskiye	✓	Vacant	
Jennifer Sharron	✓	Vacant	
Katie Perepeletza	✓	Vacant	
Lindsey Orr-Anderson	✓	Vacant	
Shannon Sharron	✓	Vacant	
Vacant		Vacant	
Vacant		Vacant	
OTHER			
Amanda Francis, Recording Secretary	✓		

1. OPENING:

1.1 Call to Order

Chair, Jeff Passler called the meeting to order at 1:01 p.m.
Quorum was met.

2. CONSENT ITEMS:

2.1 Approval of Agenda

No changes to the agenda.

MOVED by: Christopher Noskiye

SECONDED by: Katie Perepeletza

To approve the agenda as requested.

CARRIED

2.2 Review of Previous Minutes – March 5, 2024

Minutes were reviewed by members who attended the March 5, 2024 meeting, for any errors or omissions.

MOVED by: Christopher Noskiye

SECONDED by: Katherine Olasker

To approve the minutes as presented.

CARRIED

3. Program Reviews

Nothing to review

4. POLICIES, PROCEDURES & REGULATIONS:

4.1 Curriculum Development Procedure

Tammy spoke to modifications to the procedure and the change of the procedure administrator to the Dean, Health, Human Services & University Studies as this procedure predominately relates to that dean's area.

MOVED by: Joanne Kushner

SECONDED by: Christopher Noskiye

To recommend the Curriculum Development Procedure to the President's Advisory Team for approval.

CARRIED

4.2 Course Outlines Procedure

Tammy spoke about the amendment to the overview and removal of the last line in the procedure. The procedure administrator was also adjusted to the Dean, Health, Human Services & University Studies. After discussion, it was decided a line needed to be added for programs that are only face to face the outlines would be provided on the first day of classes.

MOVED by: Brian Panasiuk

SECONDED by: Joanne Kushner

To recommend the Course Outlines Procedure to the President's Advisory Team for approval, with the noted adjustment.

CARRIED

4.3 Course Evaluation Procedure

Tammy spoke to the clarification of the overview and clean-up of the procedure.

MOVED by: Lindsey Orr-Anderson

SECONDED by: Christopher Noskiye

To recommend the Course Evaluation Procedure to the President's Advisory Team for approval.

CARRIED

4.4 Academic Standards Grades Regulation

Tammy spoke to modifications to the regulation adding the missing permanent withdrawal reason in post-secondary programs and the adjustment to use the course mark to determine academic standing. The missing definition for voluntary withdrawals was also added.

Discussion was held around permanent withdrawal it was noted by both Brad and Tammy that this is only in very rare and extreme cases for a student who is continuously unsuccessful as it can be dangerous if the student were to proceed. (For example, in the medical field.) Before things are ever at this point the College has made all attempts to help the student, depending on grades there may be opportunities for a student to transfer to another institution if they still want to pursue that field.

MOVED by: Jennifer Sharron

SECONDED by: Christopher Noskiye

To recommend the Academic Standards Grades Regulation to the President's Advisory Team for approval.

CARRIED

4.5 International Students Admissions Regulation

Tammy spoke about the amendment to the regulation this will align with what is happening provincially, updating deposit amounts. Tammy also shared this deposit comes off the students' first term course fees upon term start.

MOVED by: Joanne Kushner

SECONDED by: Katie Perepeletza

To recommend the International Students Admissions Regulation to the President's Advisory Team for approval.

CARRIED

4.6 Student Fee Payments and Refunds Procedure

Tammy spoke to modifications to the procedure to reflect the similar changes to the sister regulation.

MOVED by: Brian Panasiuk

SECONDED by: Lindsey Orr-Anderson

To recommend the Student Fee Payments and Refunds Procedure to the President's Advisory Team for approval.

CARRIED

Brad thanked everyone for all their hard work this year and noted how important this body is.

5. NEXT MEETING AND ADJOURNMENT:

Fall

Meeting adjourned at 2:00 p.m.