

## Institutional Research Policy

This document is the parent policy for any College procedures or regulations. Questions regarding this policy are to be directed to the identified Policy Administrator.

### Policy Statement:

The Board of Governors expects that decisions and practices at the College shall be based on evidence-based information.

<b>Sponsor:</b>	General
<b>Policy Owner:</b>	Vice President, Academic
<b>Policy Administrator:</b>	Dean, Health, Human Services & University Studies
<b>Approved By:</b>	Board of Governors
<b>Approval Date:</b>	December 11, 2024
<b>Effective Date:</b>	December 11, 2024

<b>Objective:</b>	The objective is to establish a framework for the collection and analysis of data to support informed decision-making, strategic planning, and continuous improvement at the College. This policy aims to ensure the collection of data that fosters academic quality, operational efficiency, and institutional accountability.
<b>Guidelines:</b>	<p>Institutional research will be conducted in a collaborative environment for the purposes of:</p> <ol style="list-style-type: none"> <li>1. Providing quantitative and qualitative sources of information which are used for evidence-based decision making, practices and resource allocations;</li> <li>2. Providing quantitative and qualitative information to meet internal and external reporting requirements; and</li> <li>3. Providing research that will support the College in its responses to legislative and regulatory accountability requirements.</li> </ol>
<b>Definitions:</b>	N/A

<b>Related Northern Lakes College Documents:</b>	Governance – Freedom of Information and Protection of Privacy Policy Academic - Conducting Research within the College Community Procedure
<b>Related External Information:</b>	<a href="#">Alberta Human Rights Act</a> <a href="#">Freedom of Information and Protection of Privacy Act (FOIPPA)</a> <a href="#">Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans</a>
<b>Stakeholders Consulted:</b>	<p>Academic Council: Nov 13, 2019; Nov 26, 2024</p> <p>Deans' Council: Nov 14, 2024</p> <p>President's Advisory Team: Dec 4, 2024</p> <p>Policy Review Committee: Feb 11, 2020 (defunct)</p> <p>Senior Management Team: Feb 17, 2012; Feb 26, 2013; May 29, 2014 (defunct)</p>
<b>Next Review Date:</b>	December 10, 2029
<b>Revision History:</b>	<p>February 17, 2012: New</p> <p>February 26, 2013</p> <p>May 29, 2014</p>

	September 18, 2014 October 26, 2014 April 23, 2020: Reaffirmation of policy December 11, 2024: Addition of objective, related documents
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