

Dual Credit Invoicing Form

If the School Division is not covering the full cost of the Dual Credit courses, please complete and submit this form along with the Dual Credit Application Form to dualcredit@northernlakescollege.ca.

Student Information				
(Last Name)	(First Name)	(Middle Name)	(Date of Birth)	

Invoice Information	
Student	If split, explain how invoice should be split
Split	

We agree to pay the tuition associated with this Dual Credit Application using the invoicing information above for all Dual Credit course enrollments for the academic year.	
Payers Name:	
Signature:	
Date:	
Email Address:	
School Division Representative:	
Signature:	
Date:	
Email Address:	

Submit completed form to dualcredit@northernlakescollege.ca

Questions regarding this form are to be directed to the identified Form Administrator.

Related Northern Lakes College Documents:	NLC-RO226 Dual Credit Application Form NLC-RO227 Dual Credit Course Change Form
Form Owner:	Associate Registrar
Form Administrator:	Administrative Assistant, Registrar
Approved By:	President's Advisory Team
Approval Date:	February 12, 2025
Effective Date:	February 12, 2025
Revision History:	February 12, 2025: NEW October 8, 2025: Revision of POPA statement

The personal information that you provide to Northern Lakes College is collected under the authority of the *Post-Secondary Learning Act* and section 4 of the *Protection of Privacy Act* (Alberta) ("POPA"). The information is collected, and will be used and disclosed for purposes including Dual Credit Enrollment. Collected personal information is protected from unauthorized access, use, and disclosure in accordance with POPA. Questions regarding the collection, use, and disclosure of personal information can be directed to: Privacy Officer at privacy@northernlakescollege.ca.