

BOARD APPOINTED			
Regular Members	Present	Alternate Members	Present
Brad Onofrychuk	✓	Ann Noseworthy	✓
Angie White	✓	Gillian Watson	X
Dean Vanvelzer	✓	Jasmine Neustaeter	✓
Doug Higginson	✓	Melissa Rhodes	✓
Joshua de Vries, <i>Vice Chair</i>	✓	Michelle Mitchell	X
Tammy Purchase	X	Robyn Ord-Boisvert	X
Vacant			
FACULTY ASSOCIATION			
Regular Members	Present	Alternate Members	Present
Heidi Panych	✓	Brandy Rooks	✓
Karen Campbell	✓	Chantal Tkach	X
Randah Mouallem	✓	Shaun Stevenson	X
Katharine Viscardis	X	Terry Denney	✓
Katherine Olasker	✓	Wesley Purchase	X
Kathryn Adams, <i>Chair</i>	✓	Vacant	
Nicole Carroll	✓	Vacant	
STUDENTS' ASSOCIATION			
Regular Members	Present	Alternate Members	Present
Christopher Noskiye	X	Vacant	
Derrick Giroux	X	Vacant	
Eden Simon	✓	Vacant	
Jennifer Sharron, <i>Secretary</i>	✓	Vacant	
Kim Willier	X	Vacant	
Lindsey Orr-Anderson	✓	Vacant	
Michaela Dvornek	✓	Vacant	
OTHER			
Amanda Touzeau, Recording Secretary	✓		

1. OPENING:

1.1 Call to Order

Chair Kathryn Adams called the meeting to order at 1:00 p.m.
Quorum was met.

2. CONSENT ITEMS:

2.1 Approval of Agenda

MOVED by: Brad Onofrychuk
SECONDED by: Heidi Panych
To approve the agenda as presented.
CARRIED

2.2 Review of Previous Minutes – Nov 26, 2024

Minutes were reviewed by members who attended the November 26, 2024 meeting, for any errors or omissions.

MOVED by: Dean Vanvelzer

SECONDED by: Angie White

To approve the minutes as presented.

CARRIED

3. PROGRAM REVIEWS:

3.1 Program Proposal – Business Administration – Management Studies - Change

Jasmine Neustaeter, Chair, Business Programs and Regional Stewardship, reviewed the changes to the Business Administration Management Studies program. Replacing the statistics course with the Indigenous administration course and changing the prerequisite from Math 30-3 to Math 0190. The council suggested adding the optional Alberta Journeyperson Certificate to the entrance requirements, this will be consistent with item 3.2.

MOVED by: Jennifer Sharron

SECONDED by: Angie White

To recommend the changes to the Business Administration – Management Studies program to the Board of Governors for approval.

CARRIED

3.2 Program Proposal – Business Administration – Change

Jasmine Neustaeter, Chair, Business Programs and Regional Stewardship, reviewed the changes to the Business Administration program. One of the prerequisites is being changed to Math 0190, and an optional Alberta Journeyperson Certificate is being included. Course elective Principles of Management is being added, then students could choose between that or the Accounting II course as an elective.

MOVED by: Joshua de Vries

SECONDED by: Dean Vanvelzer

To recommend the changes to the Business Administration program to the Board of Governors for approval.

CARRIED

4. POLICIES, PROCEDURES & REGULATIONS:

4.1 Transfer Credit Procedure - New

Melissa Rhodes, the Associate Registrar reviewed the changes to the procedure, specifically the addition of the Letter of Permission section. The Council had questions about credits split between two schools, the role “program designate”, timelines and program area communication.

MOVED by: Heidi Panych

SECONDED by: Lindsey Orr-Anderson

To recommend the Transfer Credit Procedure be sent to the President’s Advisory Team for approval.

CARRIED

5. INFORMATION ONLY:

5.1 Letter of Permission Request

6. NEXT MEETING AND ADJOURNMENT:

March 4, 2025

Meeting adjourned at 1:34 p.m.