

Application for Prior Learning Assessment

Non-Formal & Informal Learning (Prior Learning Assessment) - Assessment & Recognition of knowledge & skills acquired in relation to a specific goal.

- **Non-Formal** *Non-credit courses, professional workshops, on-the-job training*
- **Informal Challenge** *One of or a combination of: challenge exam, interview, performance/product/assessment, resume, questionnaires, surveys, work samples, assignments, etc.)*

Applicants are required to contact the program designate to discuss requirements and process for applying for evaluation of Non-Formal and Informal Learning.

Northern Lakes College reserves the right to decline documentation from outside of Canada.

Please submit completed form to transfer@northernlakescollege.ca for evaluation.

Student Name:	
Student ID:	Term requested:
Program:	Date:

Tuition charged at 50% of normal tuition for each course approved.

Type of Assessment - Non-Formal - Informal <i>(please describe)</i>	NLC Course Number & Name for which Recognition is being requested	Decision (Indicate Mark Assigned or Not Appr)	Evalua tor Initial	Fee (50% of normal tuition)	Mark Entered (Date)

Student Signature: _____ Date: _____

Program Chair: _____ <div style="text-align: center; margin-top: 10px;"><i>(Signature)</i></div>	Date: _____
Registrar: _____ <div style="text-align: center; margin-top: 10px;"><i>(Signature)</i></div>	Date: _____

Questions regarding this form are to be directed to the identified Form Administrator.

Related Northern Lakes College Documents:	Student Services – Admissions Policy Student Services – Recognition of Prior Learning Policy Academic – College Parchments Procedure Academic – Grading and Progression Through Programs Procedure Governance – Freedom of Information and Protection of Privacy Procedure Academic – Academic Standards – Grades Regulation Student Services – Recognition of Prior Learning Procedure
Form Owner:	Registrar
Form Administrator:	Administrative Assistant, Registrar
Approved By:	President’s Advisory Team
Approval Date:	March 12, 2025
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The personal information that you provide to Northern Lakes College is collected under the authority of the *Post-Secondary Learning Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act* (Alberta) (“FOIPPA”). The information will be used and disclosed for purposes including evaluation of prior learning for credit. Collected personal information is protected from unauthorized access, collection, use, and disclosure in accordance with FOIPPA and may be reviewed subject to the provisions of the Act. Questions regarding the collection, use, and disclosure of personal information can be directed to: Associate Registrar, Registrar@northernlakescollege.ca or FOIP Coordinator, 780-751-3259 or foipcoordinator@northernlakescollege.ca.