

| BOARD APPOINTED | | | |
|-------------------------------------|---------|--------------------|---------|
| Regular Members | Present | Alternate Members | Present |
| Brad Onofrychuk | ✓ | Ann Noseworthy | ✓ |
| Angie White | ✓ | Gillian Watson | X |
| Dean Vanvelzer | ✓ | Jasmine Neustaeter | X |
| Doug Higginson | ✓ | Melissa Rhodes | ✓ |
| Joshua de Vries, <i>Vice Chair</i> | ✓ | Michelle Mitchell | X |
| Tammy Purchase | X | Robyn Ord-Boisvert | X |
| Vacant | | | |
| FACULTY ASSOCIATION | | | |
| Regular Members | Present | Alternate Members | Present |
| Heidi Panych | X | Brandy Rooks | ✓ |
| Karen Campbell | ✓ | Chantal Tkach | X |
| Alyssa Kulchisky | X | Shaun Stevenson | X |
| Katharine Viscardis | ✓ | Terry Denney | ✓ |
| Katherine Olasker | ✓ | Wesley Purchase | |
| Kathryn Adams, <i>Chair</i> | ✓ | Vacant | |
| Nicole Carroll | ✓ | Vacant | |
| STUDENTS' ASSOCIATION | | | |
| Regular Members | Present | Alternate Members | Present |
| Christopher Noskiye | ✓ | Vacant | |
| Michaela Dvornek | ✓ | Vacant | |
| Eden Simon | ✓ | Vacant | |
| Jennifer Sharron, <i>Secretary</i> | ✓ | Vacant | |
| Kim Willier | X | Vacant | |
| Lindsey Orr-Anderson | ✓ | Vacant | |
| Vacant | X | Vacant | |
| OTHER | | | |
| Amanda Touzeau, Recording Secretary | ✓ | | |

1. OPENING:

1.1 Call to Order

Chair Kathryn Adams called the meeting to order at 1:00 p.m.
Quorum was met.

2. CONSENT ITEMS:

2.1 Approval of Agenda

MOVED by: Ann Noseworthy
SECONDED by: Brandy Rooks
To approve the agenda as presented.
CARRIED

2.2 Review of Previous Minutes – February 4, 2024

Minutes were reviewed by members who attended the February 4, 2024 meeting, for any errors or omissions.

MOVED by: Jennifer Sharron

SECONDED by: Angie White

To approve the minutes as presented.

CARRIED

3. PROGRAM REVIEWS:

No items.

4. POLICIES, PROCEDURES & REGULATIONS:

Brad Onofrychuk, Vice President Academic spoke to the formation of a committee to review the Academic Freedom and Intellectual Property policies and procedures. It was comprised of three faculty and three management representatives; the committee spent the last couple years examining other institutions' policies. They developed a new Academic Freedom Policy and Procedure incorporating new language and made substantial updates to the existing Intellectual Property policy and procedure.

Brad explained how these policies and procedures have now gone through Deans' Council twice, and they are now being presented to Academic Council for input and support. If there are minor changes we'll move them to the next stage, and if there are major changes, they will be returned for further review. The next step is they will go to President's Advisory Team and the Policies will go to the Board of Governors for final approval.

Chair, Kathryn Adams, added that through a letter of understanding the committee was formed and first met in October of 2023.

4.1 Academic Freedom Policy - New

Chair, Kathryn Adams, Instructional Designer, reviewed the new policy.

MOVED by: Josh de Vries

SECONDED by: Katharine Viscardis

To recommend that the Academic Freedom Policy be sent to the President's Advisory Team for approval.

CARRIED

4.2 Academic Freedom Procedure - New

Chair, Kathryn Adams, Instructional Designer, reviewed the new procedure.

MOVED by: Dean Vanvelzer

SECONDED by: Angie White

To recommend that the Academic Freedom Procedure be sent to the President's Advisory Team for approval.

CARRIED

4.3 Intellectual Property Policy - Change

Chair, Kathryn Adams, Instructional Designer, reviewed the changes to the policy. It was explained that each section from the guidelines has a corresponding section in the procedure.

MOVED by: Brandy Rooks

SECONDED by: Doug Higginson

To recommend that the Intellectual Property Policy be sent to the President's Advisory Team for approval.

CARRIED

4.4 Intellectual Property Procedure - Change

Chair, Kathryn Adams, Instructional Designer, reviewed the changes to the procedure.

MOVED by: Jennifer Sharron

SECONDED by: Melissa Rhodes

To recommend that the Intellectual Property Procedure be sent to the President's Advisory Team for approval.

CARRIED

5. INFORMATION ONLY:

No items.

6. NEXT MEETING AND ADJOURNMENT:

April 1, 2025

Meeting adjourned at 1:39 p.m.