



## Intellectual Property Policy

This document is the parent policy for any College procedures or regulations. Questions regarding this policy are to be directed to the identified Policy Administrator.

### Policy Statement:

Northern Lakes College supports creativity and innovation amongst its students, academic staff, support, and administrative staff. Academic institutions implement intellectual property rights policies to promote academic freedom, innovation, and the legal sharing of knowledge. These policies clarify ownership rights, encourage creativity, and ensure proper recognition for creators.

<b>Sponsor:</b>	Academic
<b>Policy Owner:</b>	Board of Governors
<b>Policy Administrator:</b>	Vice President, Academic
<b>Approved By:</b>	Board of Governors
<b>Approval Date:</b>	April 16, 2025
<b>Effective Date:</b>	April 16, 2025

<b>Objective:</b>	<p>This policy serves as a guideline for managing intellectual property in a way that balances the interests of the institution, its employees, and students, and the broader community.</p> <p>These guidelines aim to create a supportive environment for innovation and creativity while ensuring that intellectual property is managed fairly and ethically.</p>
<b>Guidelines:</b>	<ol style="list-style-type: none"><li><b>1. Identification of Intellectual Property:</b> Clearly define what constitutes intellectual property within the academic context.</li><li><b>2. Ownership:</b> Establish rules for ownership of intellectual property created by faculty, students, staff, and researchers, including provisions for joint ownership in collaborative projects.</li><li><b>3. Disclosure:</b> Implement a process for disclosing potential intellectual property to an appropriate office or committee within the institution.</li><li><b>4. Commercialization:</b> Provide guidelines for the commercialization of intellectual property.</li><li><b>5. Dispute Resolution:</b> Establish procedures for resolving disputes related to intellectual property.</li></ol>
<b>Definitions:</b>	N/A

<b>Related Northern Lakes College</b>	Academic – Intellectual Property Procedure
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<b>Documents:</b>	
<b>Related External Information:</b>	<a href="#">Post-Secondary Learning Act</a>
<b>Stakeholders Consulted:</b>	<p>Academic Council: March 4, 2025</p> <p>Academic Freedom, Intellectual Property and Copyright Committee: Jan 30, 2025</p> <p>Deans Council: Jun 6, 2023; Feb 20, 2025</p> <p>Employee Management Advisory Committee: Mar 21, 2012; Mar 18, 2025</p> <p>Policy Review Committee: May 16, 2017 (defunct)</p> <p>President's Advisory Team: Sep 6, 2023; Apr 9 2025</p> <p>Senior Leadership Team: Dec 15, 2011</p>
<b>Next Review Date:</b>	April 15, 2030
<b>Revision History:</b>	<p>April 17, 2012: New</p> <p>June 15, 2017</p> <p>October 11, 2023: Addition of objective and definitions and removal of procedure reference</p> <p>April 16, 2025: Revision to policy statement, sponsor, objective and guidelines</p>