

**Northern Lakes College Board of Governors**  
**Meeting Minutes**  
February 19, 2025

<b>Governors</b>
Kyle Paulson, <i>Non-Academic, Acting Chair</i>
Dr. Glenn Mitchell, <i>President &amp; CEO, Ex-Officio</i>
Treena Ward, <i>Public</i>
Lucille Labrecque, <i>Public</i>
Barb Hatch, <i>Public</i>
Darrell Ghostkeeper, <i>Public</i>
Nancy Giese, <i>Academic</i>
Tawnie Thompson, <i>Student</i>
Adele Suderman, <i>Student</i>
<b>Resource Team</b>
Brad Onofrychuk, <i>Vice President, Academic</i>
Jeff Hamilton, <i>Senior Director, Facilities and Ancillary Services</i>
Tracey Solcan, <i>Executive Assistant, President &amp; CEO and Board of Governors</i>
<b>Regrets</b>
Lana Daniels, <i>Public, Vice Chair</i>
Barry Sharkawi, <i>Public, Chair</i>

## **1. Opening**

**1.1 Call to Order:** The February 19, 2025 public meeting of the Board of Governors was called to order at 1:33 p.m. by Acting Chair Kyle Paulson.

**1.2 Confirmation of Quorum:** Acting Chair Paulson roll called for confirmation of quorum. Quorum was established.

### **1.3 Land Acknowledgement**

Northern Lakes College respectfully acknowledges that we are located on Treaty 8 territory and Métis Nation of Alberta Districts 13 - 15 and 20 - 22, traditional lands of First Nations and Métis Peoples. We recognize the 15 First Nations and four Métis Settlements located throughout our service region.

### **1.4 Conflict of Interest**

Acting Chair Paulson provided Governors an opportunity to declare a conflict of interest with agenda items as noted. No conflicts were declared.

### **1.5 Confidentiality**

Acting Chair Paulson reminded Governors of their fiduciary duty to maintain confidentiality of information acquired by virtue of their position.

## **2. Consent Items**

### **2.1 Confirmation of Public Meeting Agenda**

The February 19, 2025 agenda for the Board of Governors meeting was reviewed and confirmed as presented.

### **2.2 Approval of Public Meeting Minutes**

The December 11, 2024 minutes for the public meeting of the Board of Governors were reviewed for errors or omissions.

**Motion 029-24/25**      The December 11, 2024 minutes of the public meeting of the Board of Governors be accepted as presented.  
Moved by Darrell Ghostkeeper  
CARRIED

## **3. Reports**

### **3.1 Chairman**

Removed from the agenda.

### **3.2 President**

The Presidents Report was presented to the Board of Governors orally by President Glenn Mitchell. Highlights include:

- Faculty Association of Northern Lakes College has elected to pause pursuit of position re-designation until further notice
- Whitefish Lake First Nation #459
- Memorandum of Understanding with Keyano College, Portage College and Northwestern Polytechnic
- Northern Lakes College High Prairie Health Centre utilization
- City University of Seattle Program Review Panel
  - Board of Governors support this pursuit
- October 13 to 25, 2025 request to work remotely
  - Board of Governors support this request

## **4. Business**

Summary reports from the Audit & Finance Committee and Programs & Services Committee were not presented at the Board of Governors meeting as all Governors in attendance were present for subcommittee meetings.

### **4.1 Program Changes**

Programs & Services Chair and President Glenn Mitchell reiterated highlights related to program changes from the Programs & Services Committee.

#### **4.1.1 Business Administration – Management Studies**

**Motion 030-24/25**      To approve the revised Business Administration – Management Studies Diploma program.  
Moved by Nancy Giese  
CARRIED

#### **4.1.2 Business Administration**

**Motion 031-24/25** To approve the revised Business Administration Diploma program.  
Moved by Treena Ward  
CARRIED

#### **4.2 Drug and Alcohol Policy**

Removed from the agenda.

#### **4.3 Donor Recognition Policy**

President Glenn Mitchell presented the Donor Recognition Policy to the Board of Governors for approval.

**Motion 033-24/25** To approve the Donor Recognition Policy as presented.  
Moved by Treena Ward  
CARRIED

#### **4.4 Capital Purchase – Slave Lake Staff Residence Project**

President Glenn Mitchell and Senior Director, Facilities and Ancillary Services Jeff Hamilton presented information to the Board of Governors regarding townhomes located in Slave Lake.

**Motion 034-24/25** To approve the transfer of \$1,300,000 to Restricted Funds for the purpose of the Slave Lake Staff Residence Project.  
Moved by Barb Hatch  
CARRIED

**Motion 035-24/25** To approve the Slave Lake Staff Residence project for \$1,300,000.  
Moved by Barb Hatch  
CARRIED

#### **4.5 In Camera**

**Motion 036-24/25** To move the February 19, 2025 meeting of the Board of Governors in-camera.  
Moved by Adele Suderman  
CARRIED

**Motion 037-24/25** To approve the February 19, 2025 meeting of the Board of Governors to break from in-camera.  
Moved by Darrell Ghostkeeper  
CARRIED

The Board of Governors, in planning for the future of Northern Lakes College in relation to representation in communities has established the following goals:

- Fiscal responsibility
- Meeting the needs of students
- Campuses established going forward being sized appropriately
- Future campus models must provide renewed space in identified locations which will meet students needs whilst ensuring lowered operational costs.
- Maintaining mobile structures inclusive of energy projects

Governors have expressed their obligation to remain focused on being fiscally responsible with College funds while ensuring student success.

**Motion 038-24/25**      The Board of Governors will prioritize future capital campus projects with a focus on prioritizing leasing opportunities, modular and, should all conditions warrant, traditional builds.  
Moved by Adele Suderman  
CARRIED

The public meeting of the Board of Governors ended February 19, 2025 at 2: p.m.