



## Delegation of Authority – Programs and Services Policy

This document is the parent policy for any College procedures or regulations. Questions regarding this policy are to be directed to the identified Policy Administrator.

### Policy Statement:

The Board of Governors delegates that the President & CEO has the authority to initiate, modify, suspend, or terminate College programs and services within the executive limitations outlined within this policy.

<b>Sponsor:</b>	Governance
<b>Policy Owner:</b>	Board of Governors
<b>Policy Administrator:</b>	Executive Assistant, President & CEO and Board of Governors
<b>Approved By:</b>	Board of Governors
<b>Approval Date:</b>	June 18, 2025
<b>Effective Date:</b>	June 18, 2025

<b>Objective:</b>	To establish clear delegation of authority for decision-making regarding programs and services while ensuring adherence to College priorities, regulatory requirements, and governance oversight.
<b>Guidelines:</b>	<p>Decisions made under this policy shall adhere to the following executive limitations:</p> <ol style="list-style-type: none"> <li>1. Academic programs and services should be delivered as directly as feasible and will be developed using the Northern Lakes College Supported Distance Learning model as a foundation, while accommodating on-site requirements where necessary.</li> <li>2. Consultation with the Academic Council shall precede decisions which substantively modify learner programs and services.</li> <li>3. Consultation with the Board of Governors Programs and Services Committee shall precede decisions which substantively change learner programs and services.</li> <li>4. In times of program modifications, efforts will be made to minimize the impact on transfer agreements.</li> <li>5. The President &amp; CEO shall operate within financial, operational, and strategic constraints established by the Board of Governors, ensuring that decisions align with Northern Lakes College mission, values, and vision.</li> </ol> <p>Furthermore, the Board of Governors authorizes the President &amp; CEO to delegate authority as appropriate.</p>
<b>Definitions:</b>	<b><i>Supported Distance Learning model</i></b> means programs and services designed to provide learners with flexible access to courses online.

<b>Related Northern Lakes College Documents:</b>	Academic – Program Approval, Revision, and Termination Policy General – Campus Status Policy
<b>Related External Information:</b>	Post-secondary Learning Act

<b>Stakeholders Consulted:</b>	Policy Review Committee: May 14, 2019; Oct 8, 2019 (defunct) President's Advisory Team: May 6, 2025 Senior Leadership Team: Apr 16, 2019; Apr 7, 2025 Senior Management Team: Nov 2008; Jun 24, 2014 (defunct)
<b>Next Review Date:</b>	June 18, 2025
<b>Revision History:</b>	July 1998: New November 2008 June 25, 2014 September 18, 2014 December 19, 2019 February 24, 2020: New template June 18, 2025: Revision of policy statement and guidelines