



**Northern Lakes College Board of Governors**  
**Meeting Minutes**  
 May 22, 2025

<b>Governors</b>
Barry Sharkawi, <i>Public, Chair</i>
Lana Daniels, <i>Public, Vice Chair</i>
Dr. Glenn Mitchell, <i>President &amp; CEO, Ex-Officio</i>
Treena Ward, <i>Public</i>
Lucille Labrecque, <i>Public</i>
Adele Suderman, <i>Student</i>
Nancy Giese, <i>Academic</i>
Kyle Paulson, <i>Non-Academic</i>
<b>Resource Team</b>
Tracey Solcan, <i>Executive Assistant, President &amp; CEO and Board of Governors</i>
<b>Regrets</b>
Barb Hatch, <i>Public</i>
Darrell Ghostkeeper, <i>Public</i>
Tawnie Thompson, <i>Student</i>

**1. Opening**

**1.1 Call to Order:** The May 22, 2025 public meeting of the Board of Governors was called to order at 12:02 p.m. by Chair Barry Sharkawi.

**1.2 Confirmation of Quorum:** Chair Sharkawi roll called for confirmation of quorum. Quorum was established.

**1.3 Land Acknowledgement**

Northern Lakes College respectfully acknowledges that we are located on Treaty 8 territory and Métis Nation of Alberta Districts 13 - 15 and 20 - 22, traditional lands of First Nations and Métis Peoples. We recognize the 15 First Nations and four Métis Settlements located throughout our service region.

**1.4 Conflict of Interest**

Chair Sharkawi provided Governors an opportunity to declare a conflict of interest with agenda items as noted. No conflicts were declared.

**1.5 Confidentiality**

Chair Sharkawi reminded Governors of their fiduciary duty to maintain confidentiality of information acquired by virtue of their position.

**2. Consent Items**

**2.1 Confirmation of Public Meeting Agenda**

The May 22, 2025 agenda for the Board of Governors meeting was reviewed and confirmed as presented.

### 3. Reports

#### 3.1 2025-2026 Budget

Dr. Glenn Mitchell provided information related to the 2025-2026 Budget to the Board of Governors for approval. Highlights include:

- 2024-2025 operating budget has a \$3.2 million deficit as a result of the Student Information System – Anthology Project and its related allocation.
- Prior motions were made by the Board of Governors:
  - Motion 047-23/24 To approve the Student Information System – Anthology Project to a maximum of \$3,500,000.
  - Motion 048-23/24 To approve the transfer of \$3,500,000 to Restricted Funds for the purpose of the Student Information System – Anthology Project.

The Office of the Auditor General indicated that the funds allocated by the Board of Governors in Motion 048-23/24 could not be fully utilized as intended for the project. These motions will remain.

Request to utilize \$3.2 million from reserves was sent to the Ministry of Advanced Education. Reserve utilization requests must be approved by the Ministry. The request was approved May 9, 2025.

- Revenues of \$45,003,617; decrease of \$727,883 from 2024-2025
- Expenses of \$48,203,617; increase of \$3,200,000 from 2024-2025
- Capital budget is \$9,988,500
  - Internally funded is \$6,738,500
  - Externally funded is \$3,250,000

**Motion 057-24/25** To approve the 2025-2026 operating budget as presented.  
Moved by Treena Ward  
CARRIED

**Motion 058-24/25** To approve the 2025-2026 capital budget as presented.  
Moved by Adele Suderman  
CARRIED

#### 3.2 In Camera

**Motion 059-24/25** To move the May 22, 2025 meeting of the Board of Governors in-camera.  
Moved by Lana Daniels  
CARRIED

**Motion 060-24/25** To approve the May 22, 2025 meeting of the Board of Governors to break from in-camera.  
Moved by Treena Ward  
CARRIED

The public meeting of the Board of Governors ended May 22, 2025 at 12:59 p.m.