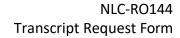


Transcript Request Form

Last Name:			Given	Given Name(s):			
Previous Last Name (If applicable	e):						
Northern Lakes College Student ID:		Date of Birth (mm/dd/yyyy		уууу):	Phone Number:		
Current Mailing Address:							
City/Town:		Province:		Postal Code:			
Document Information							
Document type	Number of Copies	Year of Co	ompletion	Campus		Name of Program	
	our Institutio	n/Regulato	ry Body acc	cepts digital Trar	nscripts	entity to the Official. If the digital copy is not accepted ee again to print an Official copy.	
Signature of Student				Date			
This request	will be process	sed only if sig	ned by the s	student and appro	opriate f	ees are remitted	
Document Fees							
I would like to order(No. of Doo Transcripts to be sent: Imme Afte Transcript(s) to be sent to:	cuments)	ter Fall Resul	ts 🗌 After	for a total cost of Winter Results or Summer Results	Ot	her(Specify)	
Payment Debit Cash	☐ Visa	☐ Master	Card	Cheque/money	order pa	ayable to Northern Lakes College	





To make your payment on our website click the link below:

https://www.northernlakescollege.ca/make-a-payment

Please send payment and request to:

Student Records, Northern Lakes College Box 1508, High Prairie, AB TOG 1E0

OR Fax to: (780) 751-3355

OR

Email: records@northernlakescollege.ca

Questions regarding this form are to be directed to the identified Form Administrator.

Related Northern Lakes College Documents:	Academic - College Parchments Procedure
	Academic - Academic Standards – GRADES Regulation
	Academic - Grading and Progression through Programs Procedure
	Academic - Management of Student Records/Information Procedure
	Student Services – Student Fee Payments and Refunds Procedure
Form Owner:	Registrar
Form Administrator:	Administrative Assistant, Registrar
Approved By:	Presidents Advisory Team
Revision History:	August 9, 2022 – Update to template and superseding statement
	February 9, 2023 – Update to content
	March 24, 2023 – Update to template, content and superseding statement
	September 24, 2025 – Update to content and revision of POPA statement

The personal information that you provide to Northern Lakes College is collected under the authority of the Post-Secondary Learning Act and section 4 of the Protection of Privacy Act (Alberta) ("POPA"). The information is collected, and will be used and disclosed for purposes including legal names and verification of student identity. Collected personal information is protected from unauthorized access, use, and disclosure in accordance with POPA. Questions regarding the collection, use, and disclosure of personal information can be directed to: Privacy Officer at privacy@northernlakescollege.ca.