



## **Information about Dual Credit Business Administration Courses From Northern Lakes College**

### **Why take dual credit Business Administration courses?**

1. Earn up to 20 high school credits toward your high school diploma.
2. Lower your workload in college. By reducing the number of courses you need for your Business Administration program, you will have a lighter workload in college.
3. Find out if the Business Administration program interests you before enrolling in college.
4. Save money. Your high school may cover some costs. Check with your school to determine if they cover any expenses.
5. Qualify for a \$500 tuition bursary for dual credit students who successfully complete a course and continue their post-secondary education with Northern Lakes College.

### **Where is the program available?**

The Business Administration Program is available at any school. In addition, classes are available online so that students can take them from anywhere.

### **When is the program available?**

1. Term 1 – Sept. 3 to Dec. 11, 2024
2. Term 2 – Jan. 6 to Apr. 18, 2025
3. Term 3 – May 1 to June 25, 2025



### **What prerequisites are needed to get into the program?**

1. Grades 11 and 12 students must have successfully completed or be co-enrolled in English 30-1 or English 30-2 and a minimum of Math 10-C or Math 10-3.
2. To complete the program, students must meet all program entrance requirements.

### **How are the courses offered?**

Classes are offered online and can be worked on at any time. These are referred to as asynchronous classes. Other classes are offered online during a live session. These are referred to as synchronous classes. All synchronous classes can be taken asynchronously – meaning attendance to live classes is not mandatory, and recordings of the live classes are made available to students.

## Courses in the program

| Course Name                                      | Term Available |
|--|----------------|
| ACCT1110 - Introductory Accounting <sup>1</sup>  | Term 1         |
| ECON1010 – Microeconomics <sup>1</sup>           | Term 1         |
| COMP1010 - Introduction to Computer Applications | Term 1         |
| ENGL1110 - Business Communications               | Term 1 or 3    |
| MGMT1110 - Business Math                         | Term 1         |
|  |                |
| MGMT1310 – Marketing <sup>1</sup>                | Term 2         |
| ECON1110 - Macroeconomics                        | Term 2         |
| MGMT1050 - Business Law                          | Term 2         |
| MGMT1220 - Organizational Behavior <sup>1</sup>  | Term 2         |
| ACCT1107 - Introductory Accounting II            | Term 2         |

1 – Recommended introductory course(s)

## How difficult is the program?

1. The courses in this program are at a college level and, therefore, require a significant commitment on behalf of the student, the parent, the high school and the College. Therefore, students must be ready to dedicate themselves to the courses before applying.
2. To be successful, two to three hours of homework will be assigned in addition to the required class time. Given this expectation, students should plan to limit employment and extra-curricular activities while in the program.
3. Parents are encouraged to stay informed of their child's progress in the program via the high school.

## Other things you need to know:

1. For the Business Administration courses, students will follow the schedule provided by the college. The college schedule may differ from the high school schedule.
2. The program has ten courses, and students can take as many courses as they would like by dual credit. Once students have completed all ten courses, they will qualify for a Business Administration certificate.
3. These courses transfer into the business programs at Northern Lakes College, plus many other colleges and universities. Students should confirm transferability to the post-secondary institution they are planning to attend.
4. For more information about a career in Business Administration, check out the [alis.alberta.ca](http://alis.alberta.ca) website. You will find information on Business Administration and other careers under the 'information on occupations' tab.
5. For information on the Business Administration diplomas or certificates at Northern Lakes College, check the College website or [click here](#).

