

## TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT

Name: Daniel Vandermeulen

Position: Chair, Board of Governors Period Covered: March & April 2019

## Travel

- \* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.
- \*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other sportation	Acc	commodation	Meals	Other	Total
03/14/19	Meeting - Slave Lake		\$ 127.05	\$	-	\$ 15.00	\$ 180.33 \$	322.38
03/21/19	Meeting - Wabasca		\$ 274.05	\$	-	\$ -	\$ 227.00 \$	501.05
04/10/19	Meeting - Slave Lake		\$ 127.05	\$	-	\$ -	\$ 140.00 \$	267.05
04/18/19	Meeting - Driftpile		\$ 52.50	\$	-	\$ -	\$ 156.67 \$	209.17
			\$ -	\$	-	\$ -	\$ - \$	-
			\$ -	\$	-	\$ -	\$ - \$	-
			\$ -	\$	-	\$ -	\$ - \$	-
			\$ -	\$	-	\$ -	\$ - \$	-

## **Hospitality and Working Sessions**

- \* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.
- \* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total