



TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage
Position: Vice President, Corporate Services & CFO
Period Covered: May & June 2019

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
05/23/19	Meetings - Valleyview	\$ -	\$ 354.90	\$ -	\$ -	\$ -	\$ 354.90
05/29/19	Meetings - Grouard	\$ -	\$ 133.91	\$ -	\$ 45.00	\$ -	\$ 178.91
05/31/19	Meetings - Grouard	\$ -	\$ 133.88	\$ -	\$ -	\$ -	\$ 133.88
06/07/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ -	\$ -	\$ 139.65
06/13/19	Meetings - Grouard	\$ -	\$ 267.75	\$ -	\$ 15.00	\$ -	\$ 282.75
06/26/19 06/28/19	Meetings - Grouard & Slave Lake	\$ -	\$ 267.76	\$ -	\$ 45.00	\$ -	\$ 312.76

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total