



TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT

Name: Robert LeSage
Position: Vice President, Corporate Services & CFO
Period Covered: July & August 2019

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
07/03/19	Meetings - Slave Lake & Grouard	\$ -	\$ 133.36	\$ -	\$ 15.00	\$ -	\$ 148.36
07/05/19	Meetings - Grouard	\$ -	\$ 133.35	\$ -	\$ 30.00	\$ -	\$ 163.35
07/09/19	Meetings - Grouard	\$ -	\$ 266.70	\$ -	\$ 15.00	\$ -	\$ 281.70
07/16/19 07/19/19	Meetings - Slave Lake & Grouard	\$ -	\$ 266.71	\$ -	\$ 45.00	\$ -	\$ 311.71
07/24/19	Meetings - Ottawa	\$ 716.42	\$ -	\$ -	\$ -	\$ -	\$ 716.42
07/30/19 08/02/19	Meetings - Slave Lake, Grouard & High Prairie	\$ -	\$ 304.21	\$ -	\$ 45.00	\$ -	\$ 349.21
08/07/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ 15.00	\$ -	\$ 154.65
08/08/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ 15.00	\$ -	\$ 154.65
08/13/19 08/15/19	Meetings - Slave Lake & Grouard	\$ -	\$ 266.71	\$ -	\$ 30.00	\$ -	\$ 296.71
08/21/19 08/23/19	Meetings - Grouard & Slave Lake	\$ -	\$ 266.70	\$ -	\$ 30.00	\$ -	\$ 296.70
08/26/19 08/27/19	Meetings - Slave Lake	\$ -	\$ 139.66	\$ -	\$ 26.00	\$ -	\$ 165.66
08/29/19	Meetings - Slave Lake	\$ -	\$ 139.65	\$ -	\$ -	\$ -	\$ 139.65

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total