



TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT

Name: Daniel Vandermeulen
Position: Chair, Board of Governors
Period Covered: January & February 2019

Travel

* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
01/08/19	Meeting - High Prairie	\$ -	\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00
01/09/19	Meeting - High Prairie	\$ -	\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00
01/17/19	Meeting - High Prairie	\$ -	\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00
01/21/19	Meeting - High Prairie	\$ -	\$ 127.05	\$ -	\$ -	\$ 180.33	\$ 307.38
01/23/19	Meeting - Slave Lake	\$ -	\$ -	\$ -	\$ -	\$ 180.33	\$ 180.33
01/24/19	Meeting - Slave Lake	\$ -	\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00
02/13/19	Meeting - Slave Lake	\$ -	\$ 127.05	\$ -	\$ -	\$ 180.33	\$ 307.38
02/21/19	Meeting - Grouard	\$ -	\$ 37.80	\$ -	\$ -	\$ 152.00	\$ 189.80

Hospitality and Working Sessions

* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total