



**TRAVEL, HOSPITALITY, AND WORKING SESSION EXPENSE REPORT**

**Name: Daniel Vandermeulen**  
**Position: Chair, Board of Governors**  
**Period Covered: May & June 2019**

**Travel**

\* "Other Transportation" includes fuel, taxis, private vehicles, rental vehicles and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation	Accommodation	Meals	Other	Total
05/01/19 05/02/19	Meetings - Peace River		\$ 133.35	\$ -	\$ 25.00	\$ 287.05	\$ 445.40
05/03/19	Meetings - Slave Lake		\$ 127.05	\$ -	\$ -	\$ 180.33	\$ 307.38
05/08/19	Meetings - Teleconference		\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00
05/13/19 05/15/19	Meetings - Edmonton		\$ 383.25	\$ 38.60	\$ 72.00	\$ 647.77	\$ 1,141.62
05/16/19	Meetings - Teleconference		\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00
05/23/19	Meetings - Valleyview		\$ 94.50	\$ -	\$ -	\$ 170.00	\$ 264.50
05/28/19	Meetings - Slave Lake		\$ 127.05	\$ -	\$ 15.00	\$ 180.33	\$ 322.38
06/02/19 06/03/19	Meetings - Edmonton		\$ 383.25	\$ 19.30	\$ 51.00	\$ 261.67	\$ 715.22
06/12/19	Meetings - Slave Lake		\$ 127.05	\$ -	\$ 15.00	\$ 193.33	\$ 335.38
06/14/19	Meetings - Barrhead		\$ 261.45	\$ -	\$ 15.00	\$ 223.00	\$ 499.45
06/20/19 06/22/19	Meetings - Edmonton & Calgary		\$ 620.55	\$ 152.67	\$ 138.00	\$ 557.00	\$ 1,468.22

**Hospitality and Working Sessions**

\* Hospitality expenses are incurred when, in the course of doing business or as a courtesy, Northern Lakes College staff pay for food and beverage or other related expenses for someone not employed by the College.

\* A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting business

Date(s)	Destination and Rationale	Meals	Other	Total